



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

November 3, 2014
10:00 a.m. - 4:00 p.m.
Sacramento Field Office

Advisory Body Members Present: Hon. David Edwin Power, Chair, Hon. William F. Highberger, Vice-Chair, Hon. Donald Cole Byrd, Hon. James L. Stoelker, Hon. Vanessa W. Vallarta, Ms. Linda Romero-Soles, Ms. Christina M. Volkers, and Mr. Michael M. Roddy

Advisory Body Members Absent: Ms. Jeanine D. Tucker

Others Present: Mr. Curt Soderlund, Mr. Patrick McGrath, Ms. M.R. Gafill, Mr. Nick Turner, Mr. Kenneth Kachold, Mr. Dan Hutton, Ms. Gisele Corrie, Mr. Price Eres, Ms. Christa Jennings, Ms. Maura Clark, Ms. Peggy Symons, Mr. Rob Uvalle, Ms. Michele Allan, Ms. Angela Guzman, Ms. Tish Allan, Mr. Eric Schnurpfeil

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 10:00 a.m., and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the August 25, 2014, Trial Court Facility Modification Advisory Committee meetings.

PUBLIC WRITTEN COMMENT

No public written comments were received.

DISCUSSION AND ACTION ITEMS (ITEMS 1-11)

Item 1

Facility Modification Project List Review and Discussion (Action Required)

The advisory committee reviewed and discussed Facility Modifications (FMs) categorized in the identified lists below.

- List A – Emergency FM Funding (Priority 1);
 - 52 Priority 1 FMs were approved with an estimated cost to the Facility Modification Program budget of \$2,019,539.
- List B – FMs Less than \$50k;
 - 91 FMs less than \$50k were approved with an estimated cost to the Facility Modification Program budget of \$687,710.

- List C – Cost Increases Over \$50k;
 - 5 FMs required cost increases over \$50k, for a total increase to the Facility Modification Program budget of \$542,521.
- List D – FMs Over \$50k; and
 - Items 1-21 were recommended for funding with a total potential cost to the Facility Modification Program budget of \$6,306,462.
- List F – Court-Funded Facilities Requests – FMs
 - One Court-Funded Facilities Request was received from San Joaquin Superior Court.

Action: The advisory committee unanimously approved lists A, B, C, D, and F, after review and discussion. FM-0036208 for Santa Cruz Main Courthouse was removed from List D – FMs Over \$50K after discussion among the advisory committee. The advisory committee agreed that this facility modification seemed to be a system enhancement and not a like-for-like replacement, therefore, more information is needed before this project can be approved for funding.

Item 2

Facility Modification Requested from Placer Superior Court (Action Required)

Report on the status of project scope evaluation and program potential for funding Priority 3 projects.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action: This project is prioritized as a Priority 3. The committee directs staff to include this in the List D for funding approval at January 2015 meeting in the amount of \$1.8 million, subject to deferral if unforeseen P1 and P2 spending requirements arise in the meantime.

Item 3

Facility Modification Requested Merced Superior Court (Action Required)

Report on the status of project scope evaluation and program potential for funding Priority 3 projects.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action: This project will be considered again in January 2015. Currently, security enhancements have not been approved for funding by the committee due to budget limitations.

Item 4

Fiscal Year 2015-2016 Budget Change Proposals – Status Update (No Action Required)

Status updates on the Department of Finance response to the FY 15-16 Budget Change Proposals.

Presenter: Ms. Gisele Corrie, Senior Financial Manager

Action: No action required.

Item 5

Fiscal Year 2013-2014 Operational Budget - Expenditure Review (Action Required)

Informational presentation as requested by the advisory committee to review expenditures from fiscal year 2013-2014 relative to the operational budget.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action: The advisory committee reviewed and approved staff recommendations to request an increase in Appropriation Authority for FY 14-15 and FY 15-16, develop and awareness campaign to potentially include Department of Finance, Legislative Analyst Office, Court Executives Advisory Committee, and Trial Court Presiding Judges Advisory Committee, and to enlist support for program advocacy from the Judicial Council and Trial Court Leadership.

Item 6

Fiscal Year 2013-2014 Utility Expenditure Review (No Action Required)

Informational presentation as requested by the advisory committee to review expenditures from fiscal year 2013-2014 relative to utility expenditures.

Presenter: Ms. Laura Sainz, Manager

Action: No action required.

Item 7

Solar Power Purchase Agreements (No Action Required)

Informational presentation as requested by the advisory committee to review process involved in obtaining a solar power purchase agreement.

Presenter: Ms. Laura Sainz, Manager

Action: No action required.

Item 8

Department of Finance Deferred Maintenance Report (Action Required)

Review and discuss the Department of Finance deferred maintenance report. Staff is requesting approval to release the report to the Department of Finance.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action: The advisory committee approved the format of the report and directed staff to release the report to the Department of Finance.

Item 9

Staffing – Facilities Management Program (No Action Required)

Informational presentation as requested by the advisory committee to review current staffing status and constraints.

Presenter: Mr. Jerry Pfab, Senior Manager

Action: No action required.

Item 10

California Rule of Court 10.65 (Trial Court Facility Modification Advisory Committee) (No Action Required)

Review and discuss CRC 10.65 and implications to advisory body.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action: No action required.

Item 11

Confirm 2015 Meeting Dates (Action Required)

Discuss any scheduling conflicts with the proposed 2015 meeting dates.

Presenter: Mr. Patrick McGrath, Facilities Operations Manager

Action: The advisory committee unanimously approved a meeting schedule for 2015.

A D J O U R N M E N T

There being no further meeting business, the meeting was adjourned at 2:00 p.m.

Approved by the advisory body on 1/16/2015.