



JUDICIAL COUNCIL  
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH NO CLOSED SESSION

April 13, 2015  
10:00 a.m. – 4:00 p.m.  
In-Person Meeting

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**Advisory Body Members Present:** Hon. David Edwin Power, Chair, Hon. William F. Highberger, Vice-Chair, Hon. Donald Cole Byrd, Hon. James L. Stoelker, Hon. Vanessa W. Vallarta, Mr. Michael M. Roddy, Ms. Jeanine D. Tucker, Ms. Linda Romero-Soles, Ms. Christina M. Volkers

**Advisory Body Members Absent:** Hon. Patricia M. Lucas, Hon. Brad R. Hill

**Others Present:** Mr. Curt Soderlund, Mr. Burt Hirschfeld, Mr. Gerald Pfab, Mr. Patrick McGrath, Ms. M.R. Gafill Malloy, Mr. Nick Turner, Mr. Kenneth Kachold, Ms. Angela Guzman, Mr. Dan Hutton, Ms. Maria Atayde-Scholz, Ms. Peggy Symons, Mr. Brad Boulais, Mr. Price Eres, Mr. Daniel Gonzales, and Ms. Hilda Iorga

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OPEN MEETING

**Call to Order and Roll Call**

The chair called the meeting to order at 10:00 a.m. and took roll call.

**Approval of Minutes**

The advisory body reviewed and approved the minutes of the March 6, 2015 and March 30, 2015 Trial Court Facility Modification Advisory Committee meetings.

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PUBLIC WRITTEN COMMENT

No public comments were received.

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ACTION ITEMS (ITEMS 1-6)

**Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)**

**Summary:** Ratify emergency facility modifications from List A.

**Action:** *Reviewed and ratified 42 projects for a total of \$627,281 to be paid from funds previously encumbered for emergency funding.*

**Action Item 2 – (Action Required) - List B – Facility Modifications Less than \$50K (Priority 2)**

**Summary:** Ratify facility modifications less than \$50K from List B.

*Action: Reviewed and ratified 66 projects for a total of \$448,660 to be paid from funds previously encumbered for facility modifications less than \$50K.*

**Action Item 3 – (Action Required) - List C – Cost Increases Over \$50K**

**Summary:** Ratify facility modifications requiring cost increases over \$50K from List C.

*Action: Reviewed and ratified two projects for a total cost increase to the Facility Modification Program Budget of \$322,238.*

**Action Item 4 – (Action Required) - List D – Facility Modifications Over \$50K**

**Summary:** Review recommended facility modifications over \$50K projects from List D.

*Action: Reviewed nine projects for a total cost to the Facility Modification Program Budget of \$2,126,724.*

**Action Item 5 – (Action Required) – Project Funding Consideration – Santa Barbara Superior Court**

**Summary:** Consideration of project to construct three attorney/client rooms required to facilitate the move of Santa Barbara Superior Court juvenile proceedings to the Jury Assembly Building

*Action: The committee reviewed the project and requested that it be resubmitted at the May 2015 meeting as both a line item on List D and an agenda action item with a plan from the Court for disposal of the vacated Juvenile Court.*

**Action Item 6 – (Action Required) – Updated Prioritization Methodology**

**Summary:** Review changes to updated Prioritization Methodology

*Action: The committee reviewed the updated document and made some suggestions on edits. The document will be resubmitted at the July 2015 meeting for approval.*

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**DISCUSSION ITEMS (ITEMS 1 – 6)**

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**Discussion Item 1**

**Summary:** Reviewed a Priority 3 project request for flooring repairs, new courtroom seating, and driveway repairs at Merced Superior Court – Old Court. The committee suggested the new seating project be submitted at the May 2015 meeting for potential funding. The committee suggested that the flooring project be reviewed for safety aspects and that scope and justification be provided to the committee at a later date.

**Discussion Item 2**

**Summary:** Judicial Council staff presented two cases of elevator entrapment trends and the operational improvement resulting from the elevator system renovations at Compton Courthouse in Los Angeles and Gordon Schaber Courthouse in Sacramento.

### **Discussion Item 3**

**Summary:** The committee discussed the potential of adding a Priority 7 category for Facility Modifications to cover projects that are “desirable for reasons not related to court operations.” The committee deferred this discussion to a later date.

### **Discussion Item 4**

**Summary:** The committee reviewed and discussed the backlog of Facility Modifications that have been approved by the committee, but that have been deferred, primarily due to staffing limitations. Three additional Project Managers and one Facilities Management Administrator are to be hired to help alleviate some of the backlog. Some of the backlog has also been created by an increase in Court-Funded Facilities Requests (CFRs) that have increased in volume and cost over the last few years. Judicial Council staff will work with courts on planning court fund budgets to space requests more evenly throughout the fiscal year, rather than mostly at year-end.

### **Discussion Item 5**

**Summary:** Judicial Council staff reported on the window washing program implemented in FY 2013-2014. While there has been some benefit, the O&M program is underfunded and no future funding is available to support this work in the immediate future.

### **Discussion Item 6**

**Summary:** The committee discussed the committee nomination and reappointment process. Nominations must be submitted by May 8, 2015. The committee chair and vice-chair will be glad to nominate anyone currently on the committee if so desired.

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## **A D J O U R N M E N T**

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There being no further open meeting business, the meeting was adjourned at 12:20 p.m.

Approved by the advisory body on May 22, 2015.