



JUDICIAL COUNCIL  
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
[tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov)

**TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE**

**OPEN MEETING WITH NO CLOSED SESSION AGENDA**

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

---

**Date:** July 17, 2015  
**Time:** 10:00 AM – 4:00 PM  
**Location:** Sacramento/Teleconference for Public Access  
**Public Call-in Number:** 1-877-820-7831 Listen Only Code: 4502468

---

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

---

**I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

---

**Call to Order and Roll Call 10:00 AM**

**Approval of Minutes**

Approve minutes of the May 22, 2015 Trial Court Facility Modification Advisory Committee meeting.

---

**II. ACTION ITEMS (ITEMS 1 – 10)**

---

**Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)**

**Summary:** Ratify emergency facility modifications from List A.

**Action Requested:** Staff recommends 49 projects for a total of \$1,116,044 to be paid from funds previously encumbered for emergency funding.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$50K (Priority 2)**

**Summary:** Ratify facility modifications less than \$50K from List B.

**Action Requested:** Staff recommends 166 projects for a total of \$1,322,178 to be paid from funds previously encumbered for facility modifications less than \$50K.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K**

**Summary:** Ratify facility modifications requiring cost increases over \$50K from List C.

**Action Requested:** Staff recommends three projects for a total cost increase to the Facility Modification Program Budget of \$604,788.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Action Item 4 – (Action Required) – List D – Facility Modifications Over \$50K**

**Summary:** Review recommended facility modifications over \$50K from List D.

**Action Requested:** Staff recommends 23 projects for a total cost to the Facility Modification Program Budget of \$4,502,970.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Action Item 5 – (Action Required) – List F – Court-Funded Facilities Requests (Facility Modifications)**

**Summary:** Review Court-Funded Facilities Requests (Facility Modifications) from List F.

**Action Requested:** Staff recommends executing projects on List F – Court-Funded Facilities Requests (Facility Modifications).

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Discussion Item 1 – List E – Funded Facility Modifications On Hold**

**Summary:** Review facility modifications that have been funded by the committee, but are on hold for various reasons.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Discussion Item 2 – Update on Solano Hall of Justice Retaining Wall Project**

**Summary:** Discuss facility modification (FM-0040733) at Solano Hall of Justice that has been on hold for over three years.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Action Item 6 – (Action Required) – Five Year Infrastructure Plan – Deferred Maintenance Request Log**

**Summary:** Review and discuss the Judicial Council Five Year Infrastructure Plan – Deferred Maintenance Request Log that is provided to Department of Finance on an annual basis.

**Action Requested:** Review and approve this report for submittal to the Judicial Council, with a recommendation to submit to DOF in September 2015.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Action Item 7 – (Action Required) – FY 2015-2016 Budget Plans**

**Summary:** Review and discuss finalized FY 2015-2016 budget plans. Proposed budget previously presented at May 22, 2015 meeting.

**Action Requested:** Approve FY 2015-2016 budget.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager and Ms. Angela Guzman, Financial Manager

**Action Item 8 – (Action Required) – Quarterly Activity Report, Quarter 4 of Fiscal Year 2014-2015**

**Summary:** Review and discuss the *Trial Court Facility Modification Advisory Committee Activity Report for Quarter 4, Fiscal Year 2014-2015*.

**Action Requested:** Provide input and additions to draft document and approve release to E&P upon revision.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

**Action Item 9 – (Action Required) – Policy on Art Acquisition for Court Facilities**

**Summary:** Review and discuss *Judicial Council Policy on Art Acquisition for Court Facilities*.

**Action Requested:** Approve policy for adoption by Judicial Council.

**Presenter:** Mr. Curt Soderlund, Chief Administrative Officer and Ms. Debora Morrison, Senior Attorney, Legal Services

**Action Item 10 – (Action Required) – Budget Change Proposals for FY 2016-2017**

**Summary:** Review and discuss proposed Budget Change Proposals for FY 2016-2017

1. *Operations and Maintenance, Facility Modifications, and New Construction – General Fund*, Mr. Patrick McGrath, Facilities Operations Manager
2. *Trial Court Security System Maintenance, Replacement and Improvements – General Fund*, Mr. Edward Ellestad, Senior Security Coordinator and Mr. Brad Boulais, Senior Project Manager
3. *Trial Court Facilities-Risk Management Program – General Fund*, Mr. Jim Mullen, Senior Facilities Risk Manager and Ms. Angela Guzman, Financial Manager
4. *Los Angeles Superior Court - Antelope Valley Juvenile Court Facility Modifications – General Fund*, Ms. Angela Guzman, Financial Manager and Mr. Brad Boulais, Senior Project Manager
5. *Green Pilot Projects – Cap and Trade*, Ms. Laura Sainz, Environmental Compliance and Sustainability Manager

**Action Requested:** Approve BCPs to move forward to August Judicial Council meeting.

---

**III. DISCUSSION ITEMS (ITEMS 3-5; SEE ITEMS 1-2 ABOVE)**

---

**Discussion Item 3 – Seismic Study Presentation**

**Summary:** Discuss seismic studies performed on courthouse facilities and the possibility for a Budget Change Proposal for further seismic efforts.

**Presenter:** Mr. Jim Mullen, Senior Facilities Risk Manager and Mr. Jerry Pfab, Senior Manager, Facilities Management Unit

**Discussion Item 4 – Update on Status of Santa Barbara Area Court Improvement**

**Summary:** Discuss Santa Barbara Superior Court’s transition of juvenile proceedings to the Jury Assembly Building.

**Presenter:** Ms. Eunice Calvert-Banks, Manager, Real Estate Unit, and Ms. Angela Guzman, Financial Manager

**Discussion Item 5 – Update on Status of *Trial Court Methodology for Prioritizing and Ranking Facility Modifications***

**Summary:** Discuss status of *Trial Court Methodology for Prioritizing and Ranking Facility Modifications* document, previously reviewed by the committee on April 13, 2015.

**Presenter:** Mr. Patrick McGrath, Facilities Operations Manager

---

**IV. INFORMATION ONLY ITEMS (ITEMS 1-2)**

---

**Information Item 1 – Budget Change Proposal for Alameda Courthouse Project**

**Summary:** Informational Budget Change Proposal for Funds Transfer to Complete Funding Plan for the Alameda Courthouse Project.

**Information Item 2 – Report on Budget Reconciliation**

**Summary:** Informational report on FY 15-16 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

---

**V. ADJOURNMENT**

---

**Adjourn Meeting**