



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
tcfmac@jud.ca.gov

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

April 9, 2018

10:00 AM - 4:00 PM

Judicial Council of California – Sacramento/Teleconference

Advisory Body Members Present: Hon. Donald Cole Byrd, Chair
Hon. William F. Highberger, Vice-Chair
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta
Ms. Nancy Eberhardt
Mr. Jarrod Orr
Ms. Linda Romero Soles
Hon. James Stoelker
Ms. Jeanine D. Tucker (by phone)

Advisory Body Members Absent: Hon. Brad R. Hill
Hon. Patricia M. Lucas

Others Present: The following Judicial Council staff/others were present:
Ms. Maria Atayde-Scholz, Supervisor, Facilities Services
Ms. Craig Moen, Supervisor, Facilities Services
Mr. Mike Courtney, Director, Facilities Services
Ms. Pella McCormick, Deputy Director, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services
Mr. Ken Levy, Attorney, Legal Services
Mr. Andre Navarro, Supervisor, Facilities Services
Mr. Jim Peterson, Principal Manager, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Randy Swan, Supervisor, Facility Services
Mr. Paul Terry, Supervisor, Facility Services
Mr. Patrick Treanor, Supervisor, Facilities Services
Ms. Donna Newman, Senior Budget Analyst, Budget Services
Ms. Angela Guzman, Manager, Budget Services
Mr. Clifford Ham, Principal Architect, Facilities Services
Mr. Mark Johnson, Supervisor, Facilities Services
Ms. Sadie Varela, Administrative Specialist, Facilities Services
Ms. Danyelle Hinojos, Administrative Specialist, Facilities Services
Mr. Chris Magnusson, Senior Facilities Analyst, Facilities Services (by phone)
Ms. Akilah Robinson, Associate Analyst, Facilities Services (by phone)

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 10:00 AM, roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meeting held on March 9, 2018. (*Motion: Highberger; Second: Rockwell*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

OPEN SESSION - ACTION ITEMS (ITEMS 1-7)

Action Item 1 –List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action: *Reviewed and approved 17 projects for a total of \$84,485 to be paid from Facility Modification program funds previously encumbered. (Motion: Vallarta; Second: Highberger)*

Action Item 2 –List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action: *Reviewed and approved 46 projects for a total of \$448,423 to be paid from Facility Modification program funds previously encumbered. (Motion: Highberger; Second: Rockwell)*

Action Item 3 –List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action: *Reviewed and approved two facility modification projects for a total cost increase to the Facility Modification Program Budget of \$3,927,953. (Motion: Romero Soles; Second: Vallarta)*

Action Item 4 –List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action: *Reviewed and approved two facility modification projects for a total cost to the Facility Modification Program Budget of \$572,047. (Motion: Rockwell; Second: Romero-Soles)*

Action Item 5 – Trial Court Facility Modifications Report for Quarter 3 of FY 2017-18

Summary: Draft of the report to the Judicial Council as an Information-Only item.

Action: Reviewed and approved the draft submission to the Judicial Council—with the addition of suggested language to the project spotlights—as an Information-Only item. (*Motion: Vallarta; Second: Stoelker*)

Action Item 6 – Generator Replacements at Two Orange Court Facilities

Summary: Discuss staff recommendation to replace two existing deficient generators at Orange Court facilities using funds through Cal OES Hazard Mitigation Grant Program.

Action: Approved staff recommendation to work with Orange Court to apply for funds through the CAL OES Hazard Mitigation Grant Program to replace existing deficient generators. (*Motion: Highberger; Second: Orr*)

Action Item 7 – Facility Modifications Budget Update and Reallocation of Previously Approved FM Funds (Designated for Energy Projects)

Summary: Review reallocation of funds for energy projects to be made available for facility modification projects.

Action: Approved reallocation of previously approved FM funds for energy projects to be made available for facility modification projects. New funds will be allocated to the 12 Energy efficiency projects in the next fiscal year. (*Motion: Rockwell; Second: Highberger*)

OPEN SESSION - DISCUSSION ITEMS (ITEMS 1-8)

(NO ACTION REQUIRED)

Discussion Item 1 – Review Seismic Renovation Feasibility Studies Methodology

Summary: Discuss and receive an update on ARUP’s data gathering and development of the criteria for renovation.

Discussion Item 2 – Budget Change Proposal Timeline for FY 2019-20

Summary: Discussed timeline for submission of FY 2019-20 Budget Change Proposals.

Discussion Item 3 – Court Facilities Trust Fund Status Update

Summary: Received the latest update on the status of the Court Facilities Trust Fund.

Discussion Item 4 – Architectural Revolving Fund (ARF) Project Update

Summary: Received the latest update on the status of facility modification projects in the ARF.

Discussion Item 5 – Deferred Maintenance \$45M List Progress Report

Summary: Informational report on progress of \$45M Deferred Maintenance List.

Discussion Item 6 – List E – Approved Court-Funded Facilities Requests (CFRs)

Summary: Reviewed and discussed three CFR projects approved by the Facilities Services Director since the last meeting.

Discussion Item 7 – List F – Funded Facility Modifications on Hold

Summary: Reviewed and discussed projects that have previously been funded by the committee but are on hold for various reasons.

Discussion Item 8 – Facility Modification Budget Reconciliation Report

Summary: Informational report on FY 2017-18 monthly budget reconciliation and spending plan, as well as completed and cancelled facility modifications during the reporting period.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 1:40 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 2:15 PM.

Approved by the advisory body on May 25, 2018.