



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: October 12, 2018
Time: 10:30 AM - 4:00 PM
Location: Santa Clara Family Justice Center
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:30 AM

Approval of Minutes

Approve minutes of the August 27, 2018, Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1 – 10)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 33 projects for a total of \$535,911 to be paid from Facility Modification program funds previously encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action Requested: Staff recommends 86 projects for a total of \$639,869 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends 7 projects for a total cost increase to the Facility Modification program budget of \$4,998,826.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action Requested: Staff recommends approving 1 project for a total cost to the Facility Modification Program funds of \$135,069.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 5 – (Action Required) – Solano HOJ – Scope Change

Summary: Scope change for the Solano Hall of Justice Flood Protection Project.

Action Requested: Approve scope change for the Solano HOJ Flood Protection Project.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 6 – (Action Required) – Annual Report of the TCFMAC for Fiscal Year 2017-18

Summary: Review annual report for FY 2017-18 for submission to the Judicial Council.

Action Requested: Review and approve FY 2017-18 Annual Report for submission to the Judicial Council.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 7 – (Action Required) – Fiscal Year 2017-18 Annual Report of CFTF Expenditures

Summary: FY 2017-18 Annual Report of CFTF Expenditures for submission to Department of Finance.

Action Requested: Approve CFTF Expenditures Annual Report for submission to DOF.

Presenters: Budget Services, Facilities Services

Action Item 8 – (Action Required) – Asbestos Containing Materials (ACM) Policy

Summary: Policy for ACM that will be presented to E&P and submitted to Judicial Council.

Action Requested: Review and approve ACM Policy for submission to Judicial Council.

Presenters: Ms. Jennifer Chappelle, Manager, Facilities Services

Action Item 9 – (Action Required) – Facility Modification Policy

Summary: FM policy that will be presented to E&P and submitted to Judicial Council.

Action Requested: Review and approve FM Policy for submission to Judicial Council.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 10 – (Action Required) – 2019 TCFMAC Meeting Calendar

Summary: Meetings for the next calendar year.

Action Requested: Review and approve 2019 TCFMAC meeting calendar.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

III. DISCUSSION ITEMS (ITEMS 1 – 4)

Discussion Item 1 – Seismic Projects Report

Summary: Update on the Seismic Projects Report.

Presenters: Mr. Clifford Ham, Principal Architect, Facilities Services

Discussion Item 2 – Funding Responsibility between Judicial Council and the Courts

Summary: Draft guidelines for the funding responsibilities between Judicial Council and the courts.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 3 – List E – Approved Court-Funded Requests (CFRs)

Summary: Review and discuss CFR projects approved by the Facilities Services Director since the last meeting. Five CFRs were approved during this period.

Presenter: Ms. Pella McCormick, Deputy Director, Facilities Services

Discussion Item 4 – List F – Funded Facility Modifications on Hold

Summary: Review and discuss projects that have previously been funded by the committee but are on hold for various reasons.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

IV. INFORMATION ONLY ITEMS (ITEMS 1-3) (NO ACTION REQUIRED)

Information Item 1 – DMF-I Project List Status

Summary: Update on the DMF-I projects.

Information Item 2 – Architectural Revolving Fund (ARF) Projects Update

Summary: Receive the latest update on the status of facility modification projects in the ARF.

Information Item 3 – FM Budget Reconciliation

Summary: Receive the latest project updates.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEM 1)**

Call to Order

Approval of Minutes

Approve closed session minutes of the August 27, 2018, Trial Court Facility Modification Advisory Committee meeting.

**Closed Action Item 1 – Security-Related – Facility Modifications Less than \$100K
(Closed List B)**

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications less than \$100K from Closed List B.

Action Requested: Staff recommends 2 security-related projects for a total of \$27,382 to be paid from Facility Modification Program Budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

**VII. CLOSED INFORMATION ONLY ITEM (ITEM 1) (NO ACTION
REQUIRED)**

**Closed Information Only Item 1 – Security-Related – Facility Modifications Over
\$100K (Closed List D)**

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications over \$100K from Closed List D.

Action Requested: Staff recommends 0 security-related projects for a total of \$0 to be paid from Facility Modification Program Budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

VIII. CLOSED DISCUSSION ITEM (ITEM 1) (NO ACTION REQUIRED)

Closed Discussion Item 1 – Director’s Update

Summary: Update from director to the TCFMAC on closed session items.

Presenter: Mr. Mike Courtney, Director, Facilities Services

Adjourn Closed Session