



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

March 08, 2019

12:00 PM - 1:30 PM

Judicial Council of California – Teleconference

Advisory Body Members Present: Hon. Donald Cole Byrd, Chair
Hon. William F. Highberger, Vice-Chair
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta
Hon. James Stoelker
Mr. W. Samuel Hamrick Jr.
Ms. Linda Romero Soles
Mr. Darrel E. Parker
Mr. Jarrod Orr

Advisory Body Members Absent: Hon. Brad R. Hill
Hon. Patricia M. Lucas

Staff Present: The following Judicial Council staff were present:
Mr. Mike Courtney, Director, Facilities Services
Ms. Pella McCormick, Deputy Director, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Jim Peterson, Principal Manager, Facilities Services
Ms. Maria Atayde-Scholz, Manager, Facilities Services
Mr. Andre Navarro, Manager, Facilities Services
Ms. Karen Baker, Manager, Facilities Services
Ms. Nanci Connelly, Supervisor, Facilities Services
Mr. Paul Fitzgerald, Supervisor, Facilities Services
Ms. Donna Jorgensen, Supervisor, Facilities Services
Mr. Glenn Mantoani, Supervisor, Facilities Services
Mr. Randy Swan, Supervisor, Facilities Services
Mr. Paul Terry, Supervisor, Facilities Services
Mr. Patrick Treanor, Supervisor, Facilities Services
Mr. Ed Ellestad, Supervisor, Facilities Services
Mr. Charles Martel, Supervising Attorney, Legal Services
Ms. Alice Sung, Supervisor, Facilities Services
Ms. Kate Albertus, Facilities Analyst, Facilities Services
Ms. Sadie Varela, Administrative Specialist, Facilities Services

Others Present: Mr. Brian Taylor, Court Executive Officer, Superior Court of CA, County of Solano
Ms. Birgitta Corsello, County of Solano
Mr. Mark Hummel, County of Solano
Ms. Megan Greve, County of Solano
Mr. James Bezek, County of Solano
Mr. James Kremko, County of Solano

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 12:00 PM, roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meeting held on January 28, 2019. (*Motion: Romero-Soles; Second: Highberger*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

OPEN SESSION - ACTION ITEMS (ITEMS 1-6)

Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action: *Reviewed and approved 35 projects for a total of \$2,092,717 to be paid from Facility Modification program funds previously encumbered. (Motion: Vallarta; Second: Highberger)*

Action Item 2 – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action: *Reviewed and approved 52 projects for a total of \$605,873 to be paid from Facility Modification program funds previously encumbered. (Motion: Romero-Soles; Second: Orr)*

Action Item 3 – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action: *Reviewed and approved 5 projects for a total cost increase to the Facility Modifications Program budget of \$430,229. (Motion: Vallarta; Second: Highberger)*

Action Item 4 – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action: *Reviewed and approved 1 facility modification project for a total cost to the Facility Modification Program Budget of \$101,469. (Motion: Stoelker; Second: Orr)*

Action Item 5 – Facilities Funding Responsibilities between Judicial Council and Superior Courts

Summary: Facilities Funding Responsibility document will be submitted for public comment and Court feedback.

Action: *Reviewed and approved the Facilities Funding Responsibilities report and authorized staff to submit the report for public comment and Court feedback. (Motion: Vallarta; Second: Highberger)*

Action Item 6 – Solano Hall of Justice Flood Protection Project

Summary: Review Solano Hall of Justice Flood Protection Project.

Action: **This action item is deferred until the August 26, 2019 TCFMAC meeting to determine where the County is on the design issue.** *(Motion: Highberger; Second: Hamrick)*

OPEN SESSION - DISCUSSION ITEMS (ITEMS 1-2)
(NO ACTION REQUIRED)

Discussion Item 1 – List E – Approved Court-Funded Requests (CFRs)

Summary: Review and discuss CFR projects approved by the Facilities Services Deputy Director since the last meeting. Five CFRs were approved during this period.

Discussion Item 2 – List F – Funded Facility Modifications on Hold

Summary: Standard list of previously funded FMs on hold.

OPEN SESSION – INFORMATION-ONLY ITEMS (ITEMS 1-3)
(NO ACTION REQUIRED)

Information Item 1 – DMF-I Project List Update

Summary: Update on the DMF-I projects.

Information Item 2 – DMF-II Project List Update

Summary: Update on the DMF-II projects.

Information Item 3 – Facility Modification Budget Reconciliation Report

Summary: FM Budget Reconciliation Projects Update.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 1:19 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 1:30 PM.

Approved by the advisory body on April 8, 2019.