



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
tcfmac@jud.ca.gov

Request for ADA accommodations
should be made at least three business
days before the meeting and directed to:
JCCAccessCoordinator@jud.ca.gov

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: May 15, 2020
Time: 9:30 – 12:15
Public Call-In Number: 1-877-820-7831; passcode 4502468 (Listen Only)

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to tcfmac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve minutes of the following Trial Court Facility Modification Advisory Committee meetings:

- April 13, 2020
- April 17, 2020

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcfmac@jud.ca.gov or mailed or delivered to Judicial Council of California, Facilities Services, 2860 Gateway Oaks Drive, Suite 400, Sacramento, CA 95833-3509,

attention: Mike Courtney. Only written comments received by 4:00 PM on May 14, 2020 will be provided to advisory body members prior to the start of the meeting.

III. ACTION ITEMS (ITEMS 1 – 8)

Item 1

List A – Emergency Facility Modification Funding (Priority 1) (Action Required)

Approve 109 projects for a total of \$4,337,373 to be paid from Facility Modification program funds previously encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 2

List B – Facility Modifications Less than \$100K (Priority 2) (Action Required)

Approve 72 projects for a total of \$853,699 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 3

Reallocation of Funds (Action Required)

Approve the following reallocation of Facility Modification (FM) funds:

- 1) \$577,500 from *Statewide Planning* budget category to *Priority 1 FMs*
- 2) \$599,100 from *DMF Contingency* budget category to *Priority 1 FMs*
- 3) \$500,000 from *Unplanned FMs Over \$100K* budget category to *FMs Less than \$100K*
- 4) \$2,750,000 from *Unplanned FMs Over \$100K* budget category to *Priority 1 FMs*

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 4

Pre-Approval of List G Planned Facility Modification Projects Over \$100K for FY 2020-21 (Action Required)

Approve List G Planned Facility Modification projects over \$100K recommended for FY 2020-21, subject to enactment of the FY 20-21 State Budget.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 5

Tracking and Biannual Reporting of Facility Modifications Less than \$2K under the new Service Provider Contracts (Action Required)

Approve the tracking and biannual reporting of Facility Modifications less than \$2K under the new SP contracts.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Jim Peterson, Principal Manager, Facilities Services

Item 6

October Travel Plans (Action Required)

Approve proposed travel plans for October, including tours of Fresno, Madera and Merced county courthouses on Day 1 and the committee meeting on Day 2 at the Judicial Council offices in Sacramento.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 7

Q3 Trial Court Facility Modification Report for Fiscal Year 2019-20 (Action Required)

Approve draft Fiscal Year 2019-20 TCFMAC quarterly report for Q3, to be submitted to the Judicial Council as an Information-Only item.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 8

Preparing Trial Courts for Social Distancing (Action Required)

Review and approve the following action items:

- 1) Approval to develop “*Social Distancing Best Practices Guide for Trial Courts*”
- 2) Approval to spend Maintenance Budget not to exceed \$5,000,000 to develop and implement social distancing recommendations

Presenter: Mr. Mike Courtney, Director, Facilities Services

IV. DISCUSSION ITEMS (NO ACTION REQUIRED)

Item 1

List E – Court-Funded Requests (CFRs)

CFR projects approved by the Facilities Services Deputy Director since the last meeting and CFR projects cancelled.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 2

List F – Funded Facility Modifications on Hold

Standard list of previously-funded FMs on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 3

Electric Vehicle Infrastructure Grant Program

Provide answers to questions raised at the April 13, 2020 meeting regarding the Electric Vehicle Infrastructure Grant Program.

Presenter: Ms. Mimi Morris, Principal Manager, Facilities Services

Item 4

Director's Report

Director's report including: State Fire Marshal update, State Budget update, Current Facilities Emergency Tele-Work, and update on Service Provider procurement.

Presenter: Mr. Mike Courtney, Director, Facilities Services

V. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Info 1

DMF-1 Projects Update

Update on the status of DMF-1 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Info 2

DMF-2 Projects Update

Update on the status of DMF-2 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Info 3

DMF-3 Projects Update

Update on the status of DMF-3 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Info 4

Architectural Revolving Fund Projects Update

Update on the status of facility modification projects in the Architectural Revolving Fund.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Info 5

Facility Modification Budget Reconciliation Report

Facility modification projects Budget Reconciliation update.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

VI. ADJOURNMENT

Adjourn to Closed Session

VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))

Item 1

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Emergency Facility Modification Funding - Closed List A. (Action Required)

Approve 1 security-related project for a total of \$9,697 to be paid from the Facility Modification Program budget.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 2

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Facility Modifications Less than \$100K - Closed List B. (Action Required)

Approve 3 security-related projects for a total of \$19,363 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Adjourn Closed Session