



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
tcfmac@jud.ca.gov

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: December 7, 2020
Time: 12:00 Noon – 1:30
Public Call-In Number: 1-877-820-7831; passcode 4502468 (Listen Only)

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to tcfmac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve minutes of the October 29, 2020 Trial Court Facility Modification Advisory Committee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcfmac@jud.ca.gov. Only written comments received by 4:00 PM on December 4, 2020 will be provided to advisory body members prior to the start of the meeting.

III. ACTION ITEMS (ITEMS 1 – 5)

Item 1

Facility Modification Program Budget Actions (Action Required)

Receive update on the status of the Facility Modification program budget and approve the following actions:

- 1) Place a temporary hold on the following Priority 2 projects:
 - a. Projects over \$100,000 not already approved by the TCFMAC and in work; and
 - b. Projects under \$100,000 not already approved by TCFMAC on or before December 7, 2020
- 2) Reallocate \$2.5 million from Planning funds to Priority 1 Emergency Facility Modifications funding; and
- 3) Add five (5) projects to the DMF-2 List (roofs) and DMF-3 List (fire alarms)

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 2

List A – Emergency Facility Modification Funding (Priority 1) (Action Required)

Approve 100 projects for a total of \$2,974,212 to be paid from Facility Modification program funds previously encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 3

List B – Facility Modifications Under \$100K (Priority 2) (Action Required)

Review 139 projects with a total of \$1,676,182 to be paid from Facility Modification program funds previously encumbered for Priority 2 under than \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 4

List C – Cost Increases Over \$50K (Action Required)

Approve cost increases of over \$50K for 3 facility modification projects, for a total cost increase to the Facility Modification program budget of \$434,905.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 5

Sustainability Plan for Trial Court Facilities (Action Required)

Approve *Sustainability Plan for Trial Court Facilities*.

Presenter: Ms. Karen Baker, Manager, Facilities Services

IV. DISCUSSION ITEMS (NO ACTION REQUIRED)

Discussion 1

Report on Courthouse Closures and Disposition Status

Update on the status of courthouse closures and dispositions.

Presenter: Ms. Mary Bustamante, Manager, Facilities Services

V. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1

List D – Priority 2 Facility Modifications \$100K and Over and Priority 3 Facility Modifications

There are currently 24 Priority 2 FMs over \$100K with a Facility Modification Program project cost of \$19,800,974. Due to budget constraints, staff is not recommending any projects for approval.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

VI. ADJOURNMENT

Adjourn to Closed Session

VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve closed session minutes of the October 29, 2020 Trial Court Facility Modification Advisory Committee meeting.

Item 1

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

**Security-Related – Emergency Facility Modification Funding - Priority 1 (Closed List A)
(Action Required)**

Approve 2 security-related projects for a total of \$5,448 to be paid from the Facility Modification Program budget.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 2

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)

Approve 7 security-related projects for a total of \$47,920 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Adjourn Closed Session