



# JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
[tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov)

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## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

### NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** October 29, 2021  
**Time:** 10:00 – 3:00  
**Public Audiocast:** <https://jcc.granicus.com/player/event/1440>

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

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##### Call to Order and Roll Call

##### Approval of Minutes (Action Required)

Approve minutes of the August 30, 2021 Trial Court Facility Modification Advisory Committee meeting.

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#### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

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This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov). Only written comments received by 4:00 PM on October 28, 2021 will be provided to advisory body members prior to the start of the meeting.

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**III. ACTION ITEMS (ITEMS 1-7)**

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**Item 1**

**List A – Emergency Facility Modification Funding (Priority 1) (Action Required)**

Approve 54 projects for a total of \$973,040 to be paid from Facility Modification program funds previously encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 2**

**List B – Facility Modifications Under \$100K (Priority 2) (Action Required)**

Approve 56 projects for a total of \$703,818 to be paid from Facility Modification program funds previously encumbered for Priority 2 Under \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 3**

**List C – Facility Modification Cost Increases Over \$50K (Action Required)**

Approve cost increases over \$50K for five (5) facility modification projects, totaling cost increase to the Facility Modification program budget of \$733,684.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 4**

**List D – Facility Modifications Over \$100K (Priority 2) and Priority 3 Facility Modifications (Action Required)**

Review Priority 2 FMs over \$100K and approve five (5) of the projects for a total cost to the Facility Modification Program budget of \$2,179,691.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 5**

**TCFMAC 2022 Meeting Schedule (Action Required)**

Approve proposed TCFMAC meeting schedule for calendar year 2022.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 6**

**Air Scrubber Pilot Project, Draft Policy, and Interim Guidelines (Action Required)**

1. Receive an update on the air scrubber pilot project for data collection approved by the committee on July 19, 2021, which ran from July 19 through September 30, 2021.
2. Approve the draft *Judicial Council of California Policy on the Use of Air Filtration Devices During Wildfires* so that it can proceed to an invitation for comment from the courts and public.
3. Review the air scrubber interim guidelines adopted by the committee on July 19, 2021 and:
  - a. Allow the interim guidelines to remain in effect until a formal policy is adopted by the Judicial Council; or
  - b. Modify the interim guidelines.

Presenters: Ms. Pella McCormick, Director, Facilities Services  
Ms. Jennifer Chappelle, Manager, Facilities Services

**Item 7**

**Trial Court Facility Modifications Report for Quarter 1 of Fiscal Year 2021-22 (Action Required)**

Approve draft *Trial Court Facility Modifications Report for Quarter 1 of Fiscal Year 2021-22*, to be submitted to the Judicial Council as an Information-Only item.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

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**IV. DISCUSSION ITEMS (NO ACTION REQUIRED)**

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**Discussion Item 1**

**Director's Report**

Updates on the following: 1) Service Provider Performance; 2) Real Estate Policy Subcommittee; and 3) Grant Program - Wakefield Taylor Generator.

Presenter: Ms. Pella McCormick, Director, Facilities Services

**Discussion Item 2**

**List E – Court-Funded Requests (CFRs)**

CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Presenter: Ms. Pella McCormick, Director, Facilities Services

**Discussion Item 3**

**List F – Funded Facility Modifications on Hold**

Standard list of previously funded facility modification projects on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Discussion Item 4**

**Update on Sustainability Initiatives**

Update on sustainability initiatives.

Presenter: Ms. Mimi Morris, Principal Manager, Facilities Services

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**V. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Information Item 1**

**Deferred Maintenance Funding - DMF-2 Projects Update**

Update on the status of DMF-2 projects. DMF-2 projects are funded by a one-time general fund budget allocation in July 2018 of \$50 million. \$5 million was earmarked specifically for facility assessments and \$45 million for roof, BAS, elevator, and HVAC projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Information Item 2**

**Deferred Maintenance Funding - DMF-3 Projects Update**

Update on the status of DMF-3 projects. DMF-3 projects are funded by a one-time general fund budget allocation in July 2019 of \$15 million which is earmarked for fire alarm system projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Information Item 3**

**Deferred Maintenance Funding - DMF-4 Projects Update**

Update on the status of DMF-4 projects. DMF-4 projects are funded by a one-time general fund budget allocation in July 2021 of \$180 million for trial court facilities. Funding is earmarked primarily for HVAC, roof, elevator, electrical, and fire protection projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Information Item 4**

**Architectural Revolving Fund Projects Update**

Update on the status of facility modification projects in the Architectural Revolving Fund.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

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**VI. ADJOURNMENT**

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**Adjourn to Closed Session**

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**VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))**

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**Call to Order and Roll Call**

**Approval of Minutes (Action Required)**

Approve closed session minutes of the August 30, 2021 Trial Court Facility Modification Advisory Committee meeting.

**Item 1**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Emergency Facility Modification Funding - Priority 1 (Closed List A)  
(Action Required)**

Approve one (1) security-related project for a total of \$7,818 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Item 2**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)**

Approve two (2) security-related projects for a total of \$54,443 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Adjourn Closed Session**