



Judicial Council of California

Trial Court Facility Modification
Advisory Committee

www.courts.ca.gov/tcfmac.htm
tcfmac@jud.ca.gov

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

December 4, 2023

12:00 PM - 1:36 PM

Judicial Council of California – Videocast for Public Access

Advisory Body Members Present: Hon. Donald Cole Byrd, Chair
Hon. William F. Highberger, Vice-Chair
Hon. John B. Ellis
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta
Mr. Jarrod Orr
Mr. Darrel E. Parker
Ms. Nocona Soboleski
Mr. David H. Yamasaki

Advisory Body Members Absent: Hon. Brad R. Hill
Hon. Patricia M. Lucas (Ret.)

Staff Present: The following Judicial Council staff were present:

Mr. Adam Dorsey, (Incoming) Chief Administrative Officer, Executive Office
Mr. John Wordlaw, Chief Administrative Officer, Executive Office
Ms. Pella McCormick, Director, Facilities Services
Mr. Tamer Ahmed, Deputy Director, Facilities Services
Mr. Harry O'Hagin, Principal Manager, Facilities Services
Mr. Michael Sablich, Principal Manager, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Ms. Maria Atayde-Scholz, Manager, Facilities Services
Mr. Robert Carlson, Manager, Facilities Services
Ms. Jennifer Chappelle, Manager, Facilities Services
Ms. Mimi Chung, Manager, Facilities Services
Mr. Jack Collins, Manager, Facilities Services
Mr. Andre Navarro, Manager, Facilities Services
Ms. Peggy Symons, Manager, Facilities Services
Mr. Paul Terry, Manager, Facilities Services
Mr. Ed Ellestad, Supervisor, Facilities Services
Mr. Chris Magnusson, Supervisor, Facilities Services
Mr. Glenn Mantoani, Supervisor, Facilities Services
Ms. Jennifer Merrill, Supervisor, Facilities Services
Mr. Yassen Roussev, Supervisor, Facilities Services
Mr. Steve Shelley, Supervisor, Facilities Services
Mr. Randy Swan, Supervisor, Facilities Services
Mr. Patrick Treanor, Supervisor, Facilities Services
Mr. Guillermo Urena, Supervisor, Facilities Services
Mr. Doug Walthour, Supervisor, Facilities Services
Ms. Kate Albertus, Facilities Analyst, Facilities Services
Mr. Javier Camacho, Analyst, Facilities Services
Ms. Sadie Varela, Facilities Analyst, Facilities Services
Ms. Mary Li, Associate Analyst, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services
Ms. Kristin Kerr, Supervising Attorney, Legal Services
Ms. Erin Stagg, Attorney II, Legal Services

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 12:03 PM, roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meeting held on October 27, 2023. (*Motion: Rockwell; Second: Soboleski*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

DIRECTOR'S REPORT

The committee received the following updates:

1. Redding Courthouse Certificate of Occupancy:

- The physical construction of the New Redding Courthouse in Shasta County is complete. The Redding Fire Department is currently being trained, and the final inspections by the Office of the State Fire Marshal are scheduled for December 12 and 14, 2023.
- The Certificate of Occupancy is expected to be received on December 15, 2023, with the construction contract completed on December 22, 2023. Subsequently, there will be a four-to-six-week building activation/court move-in period prior to the building opening to the public in February or March 2024.
- Judicial Council facility operations staff and service provider staff have been trained. Pride Industries is contracted and already in the building to provide service as soon as the construction contract completes/building turnover occurs.

2. Sustainability Requests for Proposals (RFPs):

- Technical Assistance for Energy Efficiency and Sustainability Program RFP:
 - The Judicial Council is seeking a consultant to assist with organizing and analyzing utility data from several different sources to inform future sustainability practices and policies. Deliverables include long-term strategies to lower energy and water consumption and reduce ongoing utility costs; recommendations for prioritization of improvements to facilities to achieve the fastest payback; and fiscal analysis of opportunities for onsite energy self-generation.
 - Proposals have been received and interviews with five firms are scheduled for December 8, 2023, with the intention to select a firm by the end of 2023 and to complete the analysis by the end of 2024.

- Statewide Onsite Solar and Battery Storage Program RFP:
 - Additional site-walks in the southern region and BANCRO are scheduled to be completed by December 18, 2023, with final proposals due on January 26, 2024.
 - The estimated contract start date is May 2024.

3. San Diego Central Courthouse Falling Ceiling Tile:

- In the San Diego Central Courthouse, a large wooden ceiling panel fell during court hours with people in the courtroom. The preliminary engineering report indicated this occurred as its safety clips were not properly engaged at the time of installation because of obstruction from above-ceiling items at the edge of the ceiling field.
- A structural engineer has been tasked with inspecting all similar ceiling types as well as nontraditional acoustical ceiling types throughout this 25-story, 71-courtroom courthouse. Whether to add any additional supports or to make any other necessary repairs, this current investigation is expected to provide such recommendations by year's end.

4. Staffing Update:

- Ms. Katherine Albertus, Facilities Analyst, will be retiring at the end of the calendar year after nearly 20 years of service at the Judicial Council. Her last six years were dedicated to staffing the committee.

OPEN SESSION - ACTION ITEMS (ITEMS 1-4)

Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)

The committee approved 126 projects for a total of \$3,534,559 to be paid from Facility Modification (FM) program funds previously encumbered for Priority 1 projects.

(Motion: Vallarta; Second: Ellis)

Action Item 2 – List B – Facility Modifications Under \$100K (Priority 2)

The committee approved 109 projects for a total of \$1,283,397 to be paid from FM program funds previously encumbered for Priority 2 projects under \$100K.

(Motion: Yamasaki; Second: Orr)

Action Item 3 – List C – Facility Modification Cost Increases Over \$50K

The committee approved cost increases over \$50K for three projects for a total of \$3,236,504 to be paid from FM program funds. It was clarified that of this total, the \$3,131,351 for the Solano Justice Building project does tie to the Judicial Council's 76 percent stakeholder share in the building. *(Motion: Highberger; Second: Yamasaki)*

Action Item 4 – List D – Facility Modifications Over \$100K (Priority 2)

The committee approved seven Priority 2 FMs over \$100K for a total cost to the FM program budget of \$1,300,216. *(Motion: Vallarta; Second: Highberger)*

**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1-3)
(NO ACTION REQUIRED)**

Discussion Item 1 – List E – Court-Funded Requests (CFRs)

The committee received an update on CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Discussion Item 2 – List F – Funded Facility Modifications on Hold

The committee reviewed the list of previously funded FMs on hold.

Discussion Item 3 – Facilities Maintenance Performance Report

The committee reviewed the facilities maintenance performance report.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 1:19 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 1:36 PM.

Approved by the advisory body on January 29, 2024.