



# Judicial Council of California

Trial Court Facility Modification  
Advisory Committee

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
[tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov)

Request for ADA accommodations  
should be made at least three business days  
before the meeting and directed to:  
[JCCAccessCoordinator@jud.ca.gov](mailto:JCCAccessCoordinator@jud.ca.gov)

## TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE NOTICE AND AGENDA OF OPEN IN-PERSON MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1), (d), and (e)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

---

**Date:** January 29, 2024  
**Time:** 10:00 - 3:00  
**Location:** Sacramento / Videocast for Public Access  
**Public Videocast:** <https://jcc.granicus.com/player/event/3184>

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

---

### I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

---

#### Call to Order and Roll Call

#### Approval of Minutes

Approve minutes of the December 4, 2023, Trial Court Facility Modification Advisory Committee meeting.

---

### II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1)-(2))

---

#### Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [tcfmac@jud.ca.gov](mailto:tcfmac@jud.ca.gov). Only written comments received by 12:00 Noon on January 26, 2024 will be provided to advisory body members prior to the start of the meeting.

**III. DIRECTOR'S REPORT**

---

**Director's Report**

Update from the Director on facility related items.

Presenter: Ms. Pella McCormick, Director, Facilities Services

**IV. ACTION ITEMS (ITEMS 1-7)**

---

**Item 1**

**List A – Emergency Facility Modification Funding (Priority 1) (Action Required)**

Approve 128 projects for a total of \$3,220,999 to be paid from Facility Modification program funds to be encumbered for Priority 1 projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 2**

**List B – Facility Modifications Under \$100K (Priority 2) (Action Required)**

Approve 62 projects for a total of \$1,031,198 to be paid from Facility Modification program funds to be encumbered for Priority 2 projects under \$100K.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

**Item 3**

**List C – Facility Modification Cost Increases Over \$50K (Action Required)**

Approve cost increases over \$50K for seven (7) facility modification projects, totaling a cost increase to the Facility Modification program budget of \$648,828.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 4**

**List D – Facility Modifications Over \$100K (Priority 2) (Action Required)**

Approve eight (8) Priority 2 FMs over \$100K for a total cost to the Facility Modification Program budget of \$3,507,192.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 5**

**2024 Draft Trial Court Facility Modification Advisory Committee Annual Agenda (Action Required)**

Approve the draft *Trial Court Facility Modification Advisory Committee Annual Agenda-2024*.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 6**

**Trial Court Facility Modifications Report for Quarter 2 of Fiscal Year 2023–24 (Action Required)**

Approve draft *Trial Court Facility Modifications Report for Quarter 2 of Fiscal Year 2023–24*, to be submitted to the Judicial Council as an Information-Only item.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Item 7**

**Fiscal Year 2025–26 Budget Change Concepts (Action Required)**

Approve FY 2025–26 Budget Change Concepts for consideration by the Judicial Council.

Presenter: Ms. Pella McCormick, Director, Facilities Services

---

**V. DISCUSSION ITEMS (NO ACTION REQUIRED)**

---

**Discussion Item 1**

**List E – Court-Funded Requests (CFRs)**

CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Presenter: Ms. Pella McCormick, Director, Facilities Services

**Discussion Item 2**

**List F – Funded Facility Modifications on Hold**

Standard list of previously funded facility modification projects on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Discussion Item 3**

**Facilities Maintenance Performance Report**

Report on facilities maintenance performance.

Presenter: Mr. Mike Sablich, Principal Manager, Facilities Services

**Discussion Item 4**

**Trial Court Real Estate Portfolio Expense and Revenue Report for Fiscal Year 2023–24**

Trial Court Real Estate Portfolio Expense and Revenue Report for 2023–24.

Presenter: Ms. Mary Bustamante, Manager, Facilities Services

Mr. Doug Walthour, Facility Operations Supervisor, Facilities Services

**Discussion Item 5**

**Court Facilities Trust Fund (CFTF) Fund Status**

Update on the status of the Court Facilities Trust Fund.

Presenter: Ms. Becky Porter, Senior Fiscal Analyst, Budget Services

**VI. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

---

**Information Item 1**

**FY 2022–23 Annual Report to Legislature of Court Facilities Trust Fund (CFTF)**

**Expenditures**

Review the FY 2022–23 annual report to the Legislature of CFTF Expenditures.

Presenter: Ms. Heather Staton, Senior Fiscal Analyst, Budget Services

**Information Item 2**

**Deferred Maintenance Funding - DMF-2 Projects Update**

Update on the status of DMF-2 projects. DMF-2 projects are funded by a one-time general fund budget allocation in July 2018 of \$50 million. \$5 million was earmarked specifically for facility assessments and \$45 million for roof, BAS, elevator, and HVAC projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Information Item 3**

**Deferred Maintenance Funding - DMF-3 Projects Update**

Update on the status of DMF-3 projects. DMF-3 projects are funded by a one-time general fund budget allocation in July 2019 of \$15 million which is earmarked for fire alarm system projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Information Item 4**

**Deferred Maintenance Funding - DMF-4 Projects Update**

Update on the status of DMF-4 projects. DMF-4 projects are funded by a one-time general fund budget allocation in July 2021 of \$180 million (reduced to \$132.6) for trial court facilities. Funding is earmarked primarily for HVAC, roof, elevator, electrical, and fire protection projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**Information Item 5**

**Architectural Revolving Fund Projects Update**

Update on the status of facility modification projects in the Architectural Revolving Fund.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

**VII. ADJOURNMENT**

---

**Adjourn to Closed Session**

**VIII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))**

---

**Call to Order and Roll Call**

**Approval of Minutes (Action Required)**

Approve closed session minutes of the December 4, 2023 Trial Court Facility Modification Advisory Committee meeting.

**Item 1**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Emergency Facility Modification Funding - Priority 1 (Closed List A)  
(Action Required)**

Approve three (3) security-related projects for a total of \$105,944 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Item 2**

**Closed pursuant to California Rules of Court, Rule 10.75(d)(5)**

*Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)**

Approve two (2) security-related projects for a total of \$143,428 to be paid from the Facility Modification Program budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services  
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

**Adjourn Closed Session**