



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
tcfmac@jud.ca.gov

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

NOTICE AND AGENDA OF OPEN MEETING WITH CLOSED SESSION

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c), (d), and (e)(1))

THIS MEETING IS BEING CONDUCTED BY VIDEOCONFERENCE

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: July 19, 2024
Time: 10:00 – 3:00
Public Videocast: <https://jcc.granicus.com/player/event/3188>

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the open meeting portion of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to tcfmac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve minutes of the May 20, 2024, Trial Court Facility Modification Advisory Committee meeting.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by videoconference with a listen only livestream available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcfmac@jud.ca.gov. Only written comments received by 12:00 Noon on July 18, 2024, will be provided to advisory body members prior to the start of the meeting.

III. DIRECTOR'S REPORT

Director's Report

Update from the Director on facility related items.

Presenter: Ms. Pella McCormick, Director, Facilities Services

IV. ACTION ITEMS (ITEMS 1 – 7)

Item 1

Fiscal Year 2024–25 Facility Modification Budget (Action Required)

Approve the proposed Fiscal Year 2024-25 Facility Modification budget.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 2

List A – Emergency Facility Modification Funding (Priority 1) (Action Required)

Approve 186 projects for a total of \$5,809,374 to be paid from Facility Modification program funds previously encumbered for Priority 1 projects.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

Item 3

List B – Facility Modifications Under \$100K (Priority 2) (Action Required)

Approve 192 projects for a total of \$2,099,631 to be paid from Facility Modification program funds previously encumbered for Priority 2 projects under \$100K.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

Item 4

List C – Facility Modification Cost Increases Over \$50K (Action Required)

Approve cost increases over \$50K for two (2) facility modification projects, totaling a cost increase to the Facility Modification program budget of \$256,471.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

Item 5

List D – Facility Modifications Over \$100K (Priority 2) (Action Required)

Approve eight (8) Priority 2 FMs over \$100K for a total cost to the Facility Modification Program budget of \$5,649,653.

Presenter: Mr. Robert Carlson, Manager, Facilities Services

Item 6

Trial Court Facility Modifications Q4 Report and Annual Summary of Facility Modifications for Fiscal Year 2023–24 (Action Required)

Approve the Trial Court Facility Modifications Q4 report and the Annual Summary of Facility Modifications Report for Fiscal Year 2023–24 for submission to the Judicial Council.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Item 7

Trial Court Real Estate Portfolio Expense and Revenue Report for Fiscal Year 2024–25

Trial Court Real Estate Portfolio Expense and Revenue Report for 2024–25.

Presenters: Ms. Mary Bustamante, Manager, Facilities Services
Ms. Nanci Connelly, Manager, Facilities Services

V. DISCUSSION ITEMS (NO ACTION REQUIRED)

Discussion Item 1

List E – Court-Funded Requests (CFRs)

CFR projects approved by the Facilities Services Director since the last meeting and CFR projects cancelled.

Presenter: Ms. Pella McCormick, Director, Facilities Services

Discussion Item 2

List F – Funded Facility Modifications on Hold

Standard list of previously funded facility modification projects on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Discussion Item 3

Facilities Maintenance Performance Report

Report on facilities maintenance performance.

Presenter: Ms. Maria Atayde-Scholz, Principal Manager, Facilities Services

VI. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1

Deferred Maintenance Funding - DMF-4 Projects Update

Update on the status of DMF-4 projects. DMF-4 projects are funded by a one-time general fund budget allocation in July 2021 of \$180 million (reduced to \$132.6) for trial court facilities. Funding is earmarked primarily for HVAC, roof, elevator, electrical, and fire protection projects.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Information Item 2

Architectural Revolving Fund Projects Update

Update on the status of facility modification projects in the Architectural Revolving Fund.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

VII. ADJOURNMENT

Adjourn to Closed Session

VIII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(D))

Call to Order and Roll Call

Approval of Minutes (Action Required)

Approve closed session minutes of the May 20, 2024 Trial Court Facility Modification Advisory Committee meeting.

Item 1

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

**Security-Related – Emergency Facility Modification Funding - Priority 1 (Closed List A)
(Action Required)**

Approve five (5) security-related projects for a total of \$125,854 to be paid from the Facility Modification Program budget.

Presenters: Mr. Robert Carlson, Manager, Facilities Services

Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Item 2

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Facility Modifications Under \$100K – Priority 2 (Closed List B) (Action Required)

Approve eleven (11) security-related projects for a total of \$139,546 to be paid from the Facility Modification Program budget.

Presenters: Mr. Robert Carlson, Manager, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Item 3

Closed pursuant to California Rules of Court, Rule 10.75(d)(5)

Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.

Security-Related – Facility Modifications Over \$100K – Priority 2 (Closed List D) (Action Required)

Approve one (1) security-related projects for a total of \$136,330 to be paid from the Facility Modification Program budget.

Presenters: Mr. Robert Carlson, Manager, Facilities Services
Mr. Ed Ellestad, Security Operations Supervisor, Facilities Services

Adjourn Closed Session