



Judicial Council of California

ADMINISTRATIVE OFFICE OF THE COURTS

FINANCE DIVISION

455 Golden Gate Avenue • San Francisco, California 94102-3688
Telephone 415-865-7739 • Fax 415-865-7217 • TDD 415-865-4272

TANI CANTIL-SAKAUYE
Chief Justice of California
Chair of the Judicial Council

WILLIAM C. VICKREY
Administrative Director of the Courts

RONALD G. OVERHOLT
Chief Deputy Director

STEPHEN NASH
Director, Finance Division

TO: **POTENTIAL PROPOSERS**

FROM: ADMINISTRATIVE OFFICE OF THE COURTS
FINANCE DIVISION

DATE: **May 27, 2011**

SUBJECT/PURPOSE OF MEMO: **REQUEST FOR PROPOSALS**
To issue **Addendum Number 1 to CFCC 06-11-LM**, to revise RFP, Section 6, Specifics of a Responsive Proposal, 6.1 Quality of Work Plan, 6.1.1.4.

ACTION REQUIRED: You are invited to review and respond to the attached Request for Proposal (RFP), as posted at <http://www.courts.ca.gov/rfps.htm>

Project Title: **Facilitate Strategic Planning on Information Sharing for Juvenile Courts and Child Welfare Partners**

RFP Number: **CFCC 06-11- LM**

DATE AND TIME PROPOSAL DUE: Proposals must be received by **June 6, 2011, at close of business.**

SUBMISSION OF PROPOSAL: Proposals must be sent to:
Judicial Council of California
Administrative Office of the Courts
Attn: Nadine McFadden, RFP No. CFCC 06-11-LM
455 Golden Gate Avenue, 7th Floor
San Francisco, CA 94102-3688

**JUDICIAL COUNCIL OF CALIFORNIA
ADMINISTRATIVE OFFICE OF THE COURTS**

The following section replaces RFP, Section 6, Specifics of a Responsive Proposal, 6.1 Quality of Work Plan, 6.1.1.4.:

6.1 *Quality of work plan submitted.*

6.1.1 Proposed plan for completing the following key milestones:

- 6.1.1.1 Work Plan: Full schedule and logistics for developing the curricula and conducting the local and statewide strategic planning sessions.
- 6.1.1.2 Initial contacts with stakeholders and meetings with stakeholders in preparation for 4 local sessions, the juvenile court judge(s); the county child welfare director, chief probation officer, county counsel and supervisors; local service providers; local attorneys and foster youth representatives.
- 6.1.1.3 Prepare session design, agenda and participant list for each local strategic planning session.
- 6.1.1.4 Facilitate 4 local sessions of 1 day ~~2 days~~ each.
- 6.1.1.5 Contacts and meetings with state- and federal-level stakeholders, philanthropic organizations, and policy organizations in preparation for statewide strategic planning session.
- 6.1.1.6 Provide suggested attendee list and assist in recruiting participants for statewide strategic planning session.
- 6.1.1.7 Facilitate statewide strategic planning session.

END OF ADDENDUM