

Attachment I
Cost/Fee Proposal Table – Project B

Part I – Cost/Fee Proposal

Deliverable No.	Project B: Administration of Certification and Registration Examinations Task/Deliverable Description	Not to Exceed Amount
B1	<ul style="list-style-type: none"> • Provide web-based access to written and oral certification and registration exam information • Ensure maximized page ranking for web site • Staff and maintain call center and centralized e-mail response center 	\$ _____
B2	<ul style="list-style-type: none"> • Identify, train, and secure the services of qualified raters • Establish and publicize rater identification, recruitment, screening, and evaluation methods • Provide initial rater training • Provide ongoing monitoring of raters • Establish method for resolving discrepancies in ratings • Ensure that raters are free of any conflicts of interest or influence that may affect Examination results 	\$ _____
B3	<ul style="list-style-type: none"> • Administer the first cycle of Written Exams (Arabic, Eastern Armenian, Western Armenian, Cantonese, English, Japanese, Korean, Mandarin, Portuguese, Russian, Spanish, Tagalog, and Vietnamese) • Obtain and coordinate testing facilities to best accommodate the geographic location of the test candidates • Conduct uniform test administrations to accommodate candidates in multiple statewide locations • Collect and account for all fees assessed to test examinees • Maintain standard security procedures of the testing program • Distribute all necessary testing materials on test dates • Score the written test battery and report results to both the candidates and the Judicial Council/AOC within an agreed-upon time 	\$ _____
B4	<ul style="list-style-type: none"> • Provide timely score reports to candidates and the AOC for administered Written Exam for Certified and Registered Languages • Provide score reports indicating pass/fail status and a performance evaluation 	\$ _____
B5	<ul style="list-style-type: none"> • Administer the first cycle of Oral Exams (Arabic, Eastern Armenian, Western Armenian, Cantonese, Japanese, Korean, Mandarin, Portuguese, Russian, Spanish, Tagalog, and Vietnamese) • Obtain and coordinate testing facilities to best accommodate the geographic location of the test candidates • Conduct uniform test administrations to accommodate candidates in multiple statewide locations • Collect and account for all fees assessed to test examinees • Maintain standard security procedures of the testing program • Develop and implement an appeals process 	\$ _____

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B6	<ul style="list-style-type: none"> • Provide timely score reports to candidates and AOC for administered Oral Exams for Certified Languages • Provide score reports indicating pass/fail status and a performance evaluation 	\$ _____
B7	<ul style="list-style-type: none"> • Provide statistical and demographic data to AOC on the first cycle of administered Written and Oral Exams, including statistical data by language, pass/failure rates, item analysis, and inter-rater reliability • Provide progress report, including narrative summary of work, fee collection, activities planned, and trends in appeals • Provide candidate tracking reports, identifying eligibility requirements for candidates • Establish a quality assurance method for checking a pre-determined sample of written and oral exams • Monitor and report on standardized test administration practices, proctor performance, and rater reliability • Make and report on a minimum of two site visitations, including one test site visitation in Los Angeles 	\$ _____
B8	<ul style="list-style-type: none"> • Administer second cycle of Written Exams (Arabic, Eastern Armenian, Western Armenian, Cantonese, English, Japanese, Korean, Mandarin, Portuguese, Russian, Spanish, Tagalog, and Vietnamese) • Obtain and coordinate testing facilities to best accommodate the geographic location of the test candidates • Conduct uniform test administrations to accommodate candidates in multiple statewide locations • Collect and account for all fees assessed to test examinees • Maintain standard security procedures of the testing program • Distribute all necessary testing materials on test dates • Score the written test battery and report results to both the candidates and the Judicial Council/AOC within an agreed-upon time 	\$ _____
B9	<ul style="list-style-type: none"> • Provide timely score reports to candidates and AOC for administered Written Exam for Certified and Registered Languages • Provide score reports indicating pass/fail status and a performance evaluation 	\$ _____

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B10	<ul style="list-style-type: none"> Administer second cycle of Oral Exams (Arabic, Eastern Armenian, Western Armenian, Cantonese, Japanese, Korean, Mandarin, Portuguese, Russian, Spanish, Tagalog, and Vietnamese) Obtain and coordinate testing facilities to best accommodate the geographic location of the test candidates Conduct uniform test administrations to accommodate candidates in multiple statewide locations Collect and account for all fees assessed to test examinees Maintain standard security procedures of the testing program Develop and implement an appeals process 	\$ _____
B11	<ul style="list-style-type: none"> Provide timely score reports to candidates and AOC for administered Oral Exam for Certified Languages Provide score reports indicating pass/fail status and a performance evaluation 	\$ _____
B12	<ul style="list-style-type: none"> Provide statistical and demographic data to AOC on second cycle of administered Written and Oral Exams, including statistical data by language, pass/failure rates, item analysis, and inter-rater reliability Provide progress report, including narrative summary of work, fee collection, activities planned, and trends in appeals Provide candidate tracking reports, identifying eligibility requirements for candidates Establish a quality assurance method for checking a pre-determined sample of written and oral exams Monitor and report on standardized test administration practices, proctor performance, and rater reliability Make and report on a minimum of two site visitations, including one test site 	\$ _____
B13	<ul style="list-style-type: none"> Develop and implement an appeals process Final resolution of all candidate appeals 	\$ _____

Part II – Firm Fixed Rate Per Exam Candidate

Exam Type	Application Fee Per Exam	Firm Fixed Fee Per Candidate
Certified Court Interpreter Exam	\$250.00	\$ _____
Registered Court Interpreter Exam	\$100.00	\$ _____
Rescheduled Exam	\$100.00	\$ _____

Part III – Budget Detail & Justification

(fill-in as appropriate)