ADMINISTRATIVE OFFICE OF THE COURTS

QUESTIONS AND ANSWERS

RFP Number: ISD200806-RB

BASIS and SAP Architecture Consultants for the Phoenix (SAP) Program

February 26, 2009

1.   We have a question on " Article 6.2.2 -Past record of performance" of the RFP. Do you need references of our proposed consultants or references of the company or both.

   Answer: At this time, we are interested in the candidate's references.

2.   We have couple of consultants who had done similar projects before they joined us. So we would like to know if the consultant can put the references of the projects done before joining us.

   Answer: Yes. As stated in question #2, we are interested the candidate's references.

3.   Is there a limit to the number or resumes that can be submitted for each contractor position in RFP Number: ISD200806-RB?

   Answer: No. However, we expect firms to carefully review the qualifications of it's proposed candidates to ensure they meet the requirements of the RFP for the work that will be performed.

4.   What are the standard pay rates and mark ups (overhead and profit) for the personnel? Due to my last RFP I worked on I had no idea of what the standard rates were. These SAP candidates can have a wide range. Depending on seniority and skill level. This must be addressed in order for us to practically find the right talent.

   Answer: We are interested in knowing how much the consultant will actually take home after the agency takes its fair share of profit and overhead. The requirement is for firms to show the allocation based on the actual rates proposed for each candidate, and not an allocation based on industry standard rates.

5.   What is the SAP landscape,

   Answer: ECC 6.0.   Three environments. Portal, R3 (4.7 and ECC 6.0)

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6.   What SAP products does the AOC have?

      Answer: BW, Solution Manger, EP, Productivity Pack, ITS,BSI

7.   What are their versions?

      Answer: ECC 6, 4.7. BW 7.0, EP 7.0, ITS 7.0, Secude 5

8.   Unicode/Non-Unicode? 32-64Bit?

      Answer: Both

9.   How many people are currently supporting the systems?

      Answer: AOC 8, Service Interrogator 40+ (includes BASIS, M&O, ABap, etc..)

10.   Is there any specific company that is doing their support currently?

      Answer: Yes, EPi-Use, SAIC.

11.   Will they be also part of the support or is this in lieu of that support?

      Answer: Part

12.   What is the hardware/ database – what models/versions?

      Answer: UNIX and SUN, Oracle 10, Windows Servers,

13.   What is their support team structure for SAP?

      Answer: Report to Supervisor

14.   How many personnel to support each functionality?

      Answer: 10+

15.   Are Citizens or green cards only acceptable candidates or is H1B acceptable?

      Answer: We will accept H1B holders for this engagement, although the State of California does not offer sponsorship.   We would expect that each would have a minimum of two (2) years on an existing visa.

16.   Who do the two basis candidates report to?

      Answer: AOC Supervisors

17.   Is there a separate DBA/OS Admin/Network admin or is that part of basis deliverable?

      Answer: There needs be BASIS, DB and Architecture (network understanding)

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18. Is it a 24X7 operation?

    Answer: Yes

19. Is an offsite/onsite combination amenable?

    Answer: No

20. Are you open to using offshore resources?

    Answer: No

21. What are interfacing systems?

    Answer: Siteminder, Bluecoat, Secude, TIBCO, Productivity Pak ,File net, SFTP, BMC, BSI

22. Is payroll run from the HR system –is gross –to-net? Is BSI being used?

    Answer: BSI is in use. HR is Net.

23. Is archiving being used?

    Answer: No

24. In the past we have been asked to bear in mind when calculating this sum that the total cost for any one consultant services will have a range associated with it. i.e. between $150,000.00 - $245,000.00, inclusive of personnel, materials, overhead, profit, and travel costs and expenses.

    Is there a range you can provide or do we leave it up to our own discretion based on what the consultants are asking for?

    Answer: Please see section 6.2.4.2 of the RFP.

25. What is the budget for this position? We didn't see it on the RFP.

    Answer: We are looking for the correct resources and did not provide budget numbers.

26. Can we submit four candidates, two for each opening?

    Answer: Yes

27. There are two positions - Will you consider someone who is stronger in BASIS and not in other parts (such as MyPortal) or candidates who are extremely strong in production/enterprise environments, MyPortal but not with some technologies such as BASIS, and then using the combination of the two, or do you want two candidates equally well versed in both types of technologies?

    Answer: Two equally versed candidates.

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28.   This Question is in reference to the "BASIS and SAP Architecture Consultants for the Phoenix (SAP) Program". Section 6.2.3.2 states that travel expenses, if any, will be reimbursed in accordance to Exhibit C. Stating that vendors are to assume allowable travel expenses will not exceed $5,000.

a.   What is the duration of the $5,000?

Answer: No more than 1 year.

b.   Would this be reimbursed on a monthly basis or for the duration of the 12month contract?

Answer: Please see Section 8 on Page C-4 of Attachment 2, Contract Terms.

[END OF QUESTIONS AND ANSWERS]