

JUDICIAL COUNCIL OF CALIFORNIA

QUESTIONS AND ANSWERS

RFP-CFCC-2016- 01-RBB Child Support Guide Study

November 2, 2016

Question 1:

Section 2.3: Chapter 3 of the 2010 Guideline report indicates that the JCC trained staff to perform the data gathering from sampled cases, using a data collection instrument. Then the vendor [Center for Policy Research (CPR)] performed the analysis.

It is unclear if the data collectors were engaged under CPR's contract, or contracted for directly through the JCC.

On page 3 of the current RFP, section 2.3's instruction reads: "Conduct an analysis of the actual application of the guideline using case file data....sampled and collected by JCC staff and contracted case file reviewers."

To what extent – if any – will the successful proposer be responsible for the actual review and data gathering from the court files/records? Are we correct in assuming that the successful proposer will not be responsible for contracting with or otherwise identifying/selecting/training the data gatherers, or performing any of the data gathering, but instead would be working with the output from that work – the completed data collection instruments?

Answer to Question 1:

The successful vendor will not be responsible for contracting with or otherwise identifying/selecting/training the data gatherers, or performing any of the data gathering, but instead would be working with the output from that work – the completed data collection instruments.

The vendor will be responsible for developing a sample methodology for the data collection (as outlined in deliverable 1 of the RFP) and consulting with the JCC Project Manager on the data collection tool for storing the data. When the JCC has finished the data collection, the files will be sent to the contractor in electronic spreadsheets.

Question 2:

Section 2.10, Deliverable 1: Can the JCC provide clarification on the report to the project manager in Deliverable 1? Is this report an updated Project Plan?

Answer to Question 2:

Yes, this report is an updated Project Plan with information regarding staffing, timelines, and work to be completed.

Question 3:

Section 3.0, Timeline: Based on the deadline for submission of questions of October 31st, can JCC provide a date by which answers to questions will be available?

Answer to Question 3:

The question is no longer applicable since the posting of the Questions and Answers are now posted.

Question 4:

Section 3.0, Timeline: In order for vendors to develop thorough responses to the RFP, including information in the Answers to Questions, will the JCC consider extending the proposal due date to November 23?

Answer to Question 4:

We will take your suggestion into consideration, but as of now, the deadline stays. If the due date is to change, an Addendum to the RFP will be posted.

END OF QUESTIONS AND ANSWERS