

FACILITY OPERATIONS AND MANAGEMENT SERVICES CONTRACT

CONTRACTOR INTERFACE MEETING AND SITE VISIT

DATES: September 20 and 21, 2005

PREREGISTRATION REQUIREMENTS: To attend the Contractors Interface Meeting (CIM) and Site Visit you must preregister by emailing omrfpcomm@jud.ca.gov not later than (NLT) 5PM, September 15, 2005. The email must include the names of those wishing to attend along with their email address and phone number. Each contractor is limited to three (3) representatives.

ATTENDANCE IS REQUIRED OF ALL POTENTIAL BIDDERS: If the contractor is not represented at the CIM, they will surrender their rights to submit a proposal for this RFP.

ALL TRANSPORTATION AND OTHER EXPENSES SHALL BE AT THE SOLE COST OF THE CONTRACTOR.

AGENDA

September 20, 2005

0900-1200	Contractor Interface Meeting San Diego Room, Lower Level 455 Golden Gate Avenue San Francisco, California 94102
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All contractors are advised to arrive early as there is airport type security screening required for access to the building. Parking for a fee is available in public lots in the immediate area.

A briefing will provide an overview of the proposed project; cover the solicitation requirements; provide an opportunity for contractors to ask questions (an unofficial answer will be provided but only those questions

asked in writing will receive an official reply); and stress the importance of significant elements of the solicitation. A draft version of the briefing slides will be posted NLT September 16, 2005. Copies of the slides will not be available at the meeting.

A question form is attached. If you have questions prior to the briefing you can prepare them in advance and bring them to the CIM or email them to omrfpcomm@jud.ca.gov NLT 5PM September 15, 2005.

Attendees are advised that remarks and explanations made by AOC personnel do not qualify, change, or otherwise amend the terms of the solicitation, and that only a written response to enquires constitutes a formal response.

1200-1400 Lunch on you own

1400-1600 Site Visit
Civic Center Courthouse
Room 509
400 McAllister
San Francisco, California

All contractors are advised to arrive early as there is airport type security screening required for access to the building. Parking for a fee is available in public lots in the immediate area.

This is an example of a large multistory court in a metropolitan area.* The Site Visit will look at some of the equipment and utility systems associated with this type of facility. We will also visit one or more courtrooms to attempt to show the different type of courtrooms that will be maintained.

September 21, 2005

0900-1000 Site Visit
Concord Courthouse
Meet in parking lot on east side of the building.
2970 Willow Pass Road
Concord, California

Parking is available across the street. Due to the size of this building, contractors may be limited to one representative having access to the interior of the building.

This is an example of a small storefront type courthouse that is common in many suburban and rural areas.* The Site Visit will look at some of the equipment and utility systems associated with this type of facility. We will attempt to show the courtroom but this may not be possible if the court is in session.

1000-1300 Travel to Fairfield and Lunch on your own

Travel to Fairfield will be by means provided by the contractor. No AOC provided transportation will be available.

1300-1430 Site Visit
Solano Hall of Justice
Department 16, 3rd Floor
530 Union Ave
Fairfield, California

All contractors are advised to arrive early as there is airport type security screening required for access to the building. Parking is available in nearby public parking lots.

This is an example of a medium size, several story courthouse that is common in many suburban areas.* The Site Visit will look at some of the equipment and utility systems associated with this type of facility. We will attempt to show several courtrooms but this may not be possible if the court is in session.

1430-1600 Wrap Up Meeting

A Wrap Up Meeting will be held at the conclusion of the Site Visit in Fairfield. This will be an opportunity for the contractors to ask additional questions about things they may have seen during the Site Visits. The same rules and conditions regarding questions and answers that apply during the CIM will apply to this meeting and any informal discussions held during the Site Visits.

*The facilities used as examples during the Site Visits are intended only to show the types of facilities the court occupies. They are not intended to provide an example of all court facilities or to imply that all court facilities are in similar condition or have similar equipment. Each of the court facilities around the state are different in age, size, style, condition, and equipment.

Important Dates to Remember

All dates are subject to change

October 5, 2005 Deadline for Contractor's Requests for Clarifications,
Modification, or Questions.

October 31, 2005 @ 1:00PM PST
Proposal Due Date and Time

December 5-16, 2005 Oral Presentations from the top contractors selected by
the Phase I Source Selection Panel.

January 4, 2006 Notice of Intent to Award issued.