



**Judicial Council of California**  
ADMINISTRATIVE OFFICE OF THE COURTS

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## ADDENDUM 4

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Date	Action Requested
July 1, 2009	Please review the changes below and Addendum 4
To	Deadline
Potential Proposers	N/A
From	Contact
Judicial Council of California	<a href="mailto:occm_solicitations@jud.ca.gov">occm_solicitations@jud.ca.gov</a>
Administrative Office of the Courts, Office of Court Construction and Management	
Subject	
<b>Addendum No. 4</b> <b>Changes to RFP Documents</b>	
<b>New Mid-County Courthouse-Riverside</b> Solicitation Number: OCCM-FY2008-12	

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1. Delete RFQ/P, 4.4 Preparing and Packaging Your Proposal, Tab 6, page 7 of 22, in its entirety and replace with the revised Addendum 4, Tab 6 below:

“Tab 6. 330 Part I (H): Proposed Approach

Provide a Project Plan for performing the activities specified in the Statement of Work provided in this RFQ/P. The Project Plan should be organized into three sections: Preconstruction, Guarantee of GMAX/Bidding (including plans for advertising and other outreach to the local subcontractor community), and Construction Management. Use these categories to group information that illustrates your firm’s proposed approach to the entire CM at Risk process, indicating your strategies for quality control, issue anticipation resolution throughout the Project, your methodology for coordination and issue tracking, as well as any other information you feel is pertinent. This section shall be signed by an authorized representative of the prospective Service Provider. (Ten pages maximum);”

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2. Delete RFQ/P, 7.1.1 Qualification/ Technical Proposal Evaluation Process, page 9 of 22, in its entirety and replace with the revised Addendum 4, 7.1.1 below:

“7.1.1 Qualifications/Technical Proposal Evaluation Process:

The Proposals received will be analyzed and scored by members of an evaluation team which will be comprised of AOC staff. Each member of the evaluation team will assign a point score according to the following grading schedule. Points assigned by the individual team members will then be averaged to determine a Total Quality Points score for each Proposer.

Financial Strength, Safety Record, and Claims Avoidance: 20 points

The Proposer has verifiable financial strength, low safety rating rates, and has successfully avoided claims and litigation on past projects.

Demonstrated Experience of the Firm: 30 points

Experience of the firm in relation to the work to be performed, including demonstrated ability to meet project budgets and schedules, demonstrated effectiveness of the quality assurance program and procedures being utilized by the firm in both Preconstruction and CM at Risk services, and the nature and quality of recently completed work.

Demonstrated Experience and Training of Project Personnel: 30 points

Demonstrated experience and training of the principals and key personnel to be assigned to the Project while performing Preconstruction and CM services on related projects and continuity of firm’s proposed staff with firm.

Project Plan: 20 points

The proposed Project Plan shall demonstrate the Proposer’s approach to this Project indicating a clear understanding of the purpose, service, scope, and objectives of this solicitation (including methodology for coordination and issue tracking and quality control strategies). (15 points)

The Project Plan should demonstrate the Proposer’s approach to advertising and outreach to the local subcontractor and vendor community; this approach should clearly identify the Proposer’s plan to encourage participation by local subcontractors and vendors. (5 points)

Quality Point Scoring Schedule: TOTAL POSSIBLE POINTS = 100 points”

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3. Delete Attachment A of Exhibit A, 5. Bidding of the Project (i), page A-15, in its entirety and replace with the Addendum 4 Attachment A of Exhibit A, 5. Bidding of the Project (i) below:

“(i) Advertise in trade venues acceptable to the AOC, including venues in the local Project area. Local advertising and other outreach should encourage participation of local subcontractors and vendors in the prequalification process. The Contractor should solicit qualifications from a sufficient number of subcontractors and vendors for each bid package to ensure at least 3 qualified subcontractors result from this solicitation. Contractor shall prequalify at least three (3) qualified subcontractors for each bid package, and present such evidence of prequalification to the AOC. “