RFP Number: ISD-201002-CT

Project Title: Master Agreements for Technical Staff Augmentation Services

## **RFP Attachment F**

## **Evaluation Criteria & Proposal Submission Form**

**Attachment F-1 - Methodologies** 

**Attachment F-2 – Placement History** 

**Attachment F-3 – Pricing** 

**Attachment F-4 – Key Staff** 

Attachment F-5 – Proposer's Acceptance Of, or Exceptions To, Master Agreement Terms and Conditions

**Attachment F-6 – Viability of Firm** 

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Attachment F-1

Reference #	Evaluation Criterion:	Methodologies	
F-1	Maximum Points for this Criterion:	30 Points	(out of 100 possible points)

**Proposal Requirements:** Proposers must describe and discuss their methodologies for sourcing positions, meeting the AOC's invoicing requirements, and ensuring timely submittal of requests for travel expense reimbursement.

## **Proposer must complete the following:**

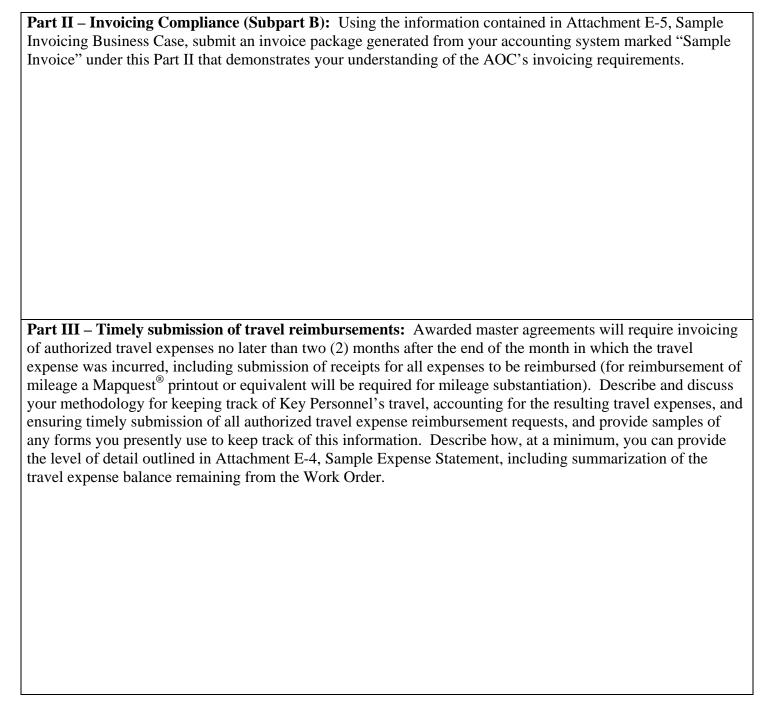
**Part I – Sourcing:** Describe and discuss your methodology of sourcing the positions set forth in Attachment C, Classifications. Your description and discussion should include, but not be limited to: (1) your existing subcontracting relationships with other firms and what classifications they cover; (2) how you source hard-to-fill positions where you don't currently have a subcontracted firm in place and what kind of timeline/constraints/policy considerations do you have in place before you seek new subcontracted firms in order to identify and propose candidates for a specific staffing request; and (3) your plans for filling positions in diverse geographic locations through California.

**Part II – Invoicing Compliance (Subpart A):** The AOC will require both invoicing the Work Order detail level as well as providing a monthly summary statement at the Master Agreement level that is substantially in the form and substance set forth in Attachment E, Invoicing Samples. Describe and discuss your methodology of providing invoicing and summaries that meets the requirements of this RFP. Further, please describe and discuss your methodology for keeping track of Key Personnel's time under a Work Order to substantiate specific hours worked and amounts invoiced (please note that as Key Personnel are not AOC employees, the AOC will not accept timesheets signed by a Work Order Project Manager as substantiation for time worked on a Work Order).

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Attachment F-1



End of Evaluation Criterion F-1