

Reference #	Evaluation Criterion: Key Staff
F-4	Maximum Points for this Criterion: ___ 12 Points ___ (out of 100 possible points)

Proposal Requirements: Proposers must designate certain highly experienced and qualified individuals as Key Staff to function in specified roles and serve as single points of contact for proposer in their respective subject matter areas under a resulting master agreement.

Proposer must complete the following:

Part I – Designate Key Staff: Identify and designate individual(s) that will serve as Key Staff for proposer in a subsequent master agreement (if a master agreement is awarded to proposer). The following positions have been designated as Key Staff: (1) Sourcing Manager, (2) Account Representative, and (3) Accounting Lead. Key Staff will be the single points of contact with the AOC regarding their respective subject matter areas.

Part II – Resumes: Provide detailed and complete resumes documenting the background and professional expertise of each individual that proposer proposes to be a designated Key Staff member for proposer in a subsequent master agreement (if awarded to proposer). Key Staff resumes will be incorporated into the master agreement, if awarded.

Part III – Stability of Key Staff: Identify how long each of the designated Key Staff members have been serving in those specified roles, and if less than two-years for any designated Key Staff, describe the reasons for such short tenure, and identify how long their predecessor(s) served in those roles, and why the predecessor left that role. Describe and discuss the company’s specific plans for ensuring stability of Key Staff for the duration of a prospective master agreement.

End of Evaluation Criterion F-4