

**ATTACHMENT 8
SPECIFICATIONS AND SAMPLES**

1.0 DocuCheck Watermarked Paper – Vendor Color Green

Description	8.5 x 11 DocuCheck Watermarked Paper
Trim Size	8.5 x 11 with 2 Horizontal Perforations
Stock	25#
Inks	<ul style="list-style-type: none">• Front: PMS Secure Scan Color Kentucky Green (Bottom Position) with SS-5 Wide Weave Security Image + 2 Flood areas of color• Back: Prints Opaque White + Black. Bottom Position see sample attached.
Package	Bundles of 500

2.0 DocuCheck Watermarked Paper – Payroll Color Red

Description	8.5 x 11 DocuCheck Watermarked Paper
Trim Size	8.5 x 11 with 2 Horizontal Perforations
Stock	25#
Inks	<ul style="list-style-type: none">• Front: PMS Secure Scan Color Red (Bottom Position) with SS-5 Wide Weave Security Image + 2 Flood areas of color• Back: Prints Opaque White + Black. Bottom Position see sample attached.
Package	Bundles of 500

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

VOID

VOID

VOID

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

3.0 #10 Envelope

Description	#10 Single Window Security Tint
Trim Size	<ul style="list-style-type: none">• 9-1/2" x 4-1/8"• Window 1-1/4" x 4"• Window Position 7/8" from left and 3/4" from bottom
Stock	24# White Wove
Inks	Black for all type and seal
Art	<ul style="list-style-type: none">• Seal in EPS• Pre-Address• Company Logo
Package	500 per box



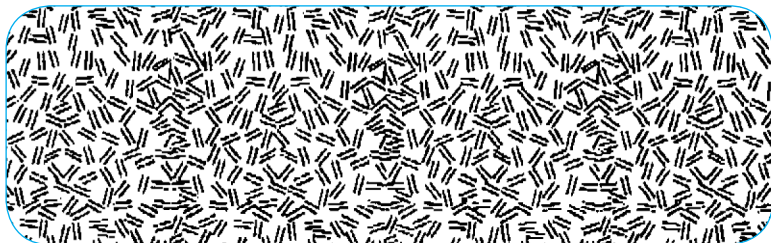
SUPERIOR COURTS
OF CALIFORNIA

PO Box 981268
West Sacramento, CA 95798

1 1/4" x 4"

IMPORTANT TAX RETURN DOCUMENTS ENCLOSED

7/8"



3/4"

4.0 #11 Envelope

Description	#11 No Window Security Tint
Trim Size	10-3/8" x 4-1/2"
Stock	24# White Wove
Inks	Black for all type and seal
Art	<ul style="list-style-type: none">• Seal in EPS• Pre-Address• Company Logo
Package	500 per box

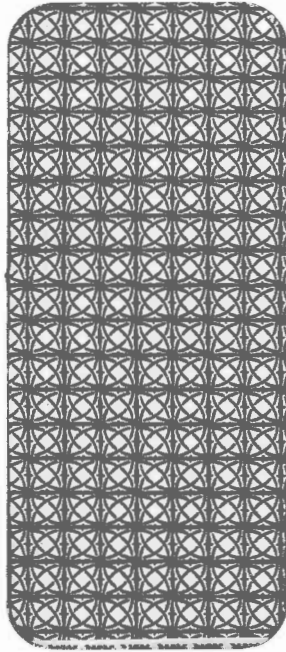
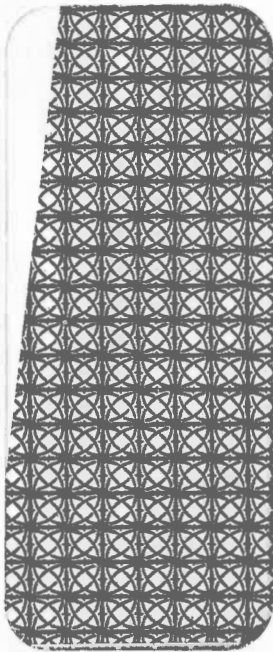
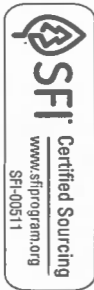


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West Sacramento, CA 95798

5.0 Form 1099-INT and 1099-MISC Envelope

Description	Double Window Security
Trim Size	9" x 5-5/8"
Art	IMPORTANT TAX RETURN DOCUMENTS ENCLOSED
Package	500 per box



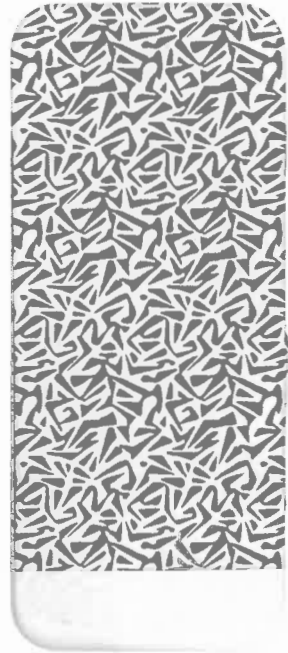
IMPORTANT TAX RETURN DOCUMENT ENCLOSED

6.0 Form 1099-NEC Envelope

Description	Double Window Security
Trim Size	8-1/2" x 3-3/4"
Art	IMPORTANT TAX RETURN DOCUMENTS ENCLOSED
Package	500 per box



PRINTED ON RECYCLED PAPER



IMPORTANT TAX RETURN DOCUMENT ENCLOSED

7.0 Custom Form W-2 Envelope

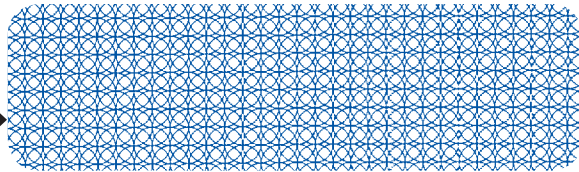
Description	Custom Single Window Security Tint
Trim Size	<ul style="list-style-type: none">• 9-1/2" x 5-3/4"• Window 7/8" x 3"• Window Position 5/8" from left and 1-1/8" from bottom
Stock	24# White Wove
Inks	Black
Art	<ul style="list-style-type: none">• Seal in EPS• Pre-Address• Company Logo• IMPORTANT TAX RETURN DOCUMENTS ENCLOSED
Package	500 per box



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P.O. Box 981268
West Sacramento, CA 95798

IMPORTANT TAX RETURN DOCUMENTS ENCLOSED



5/8"

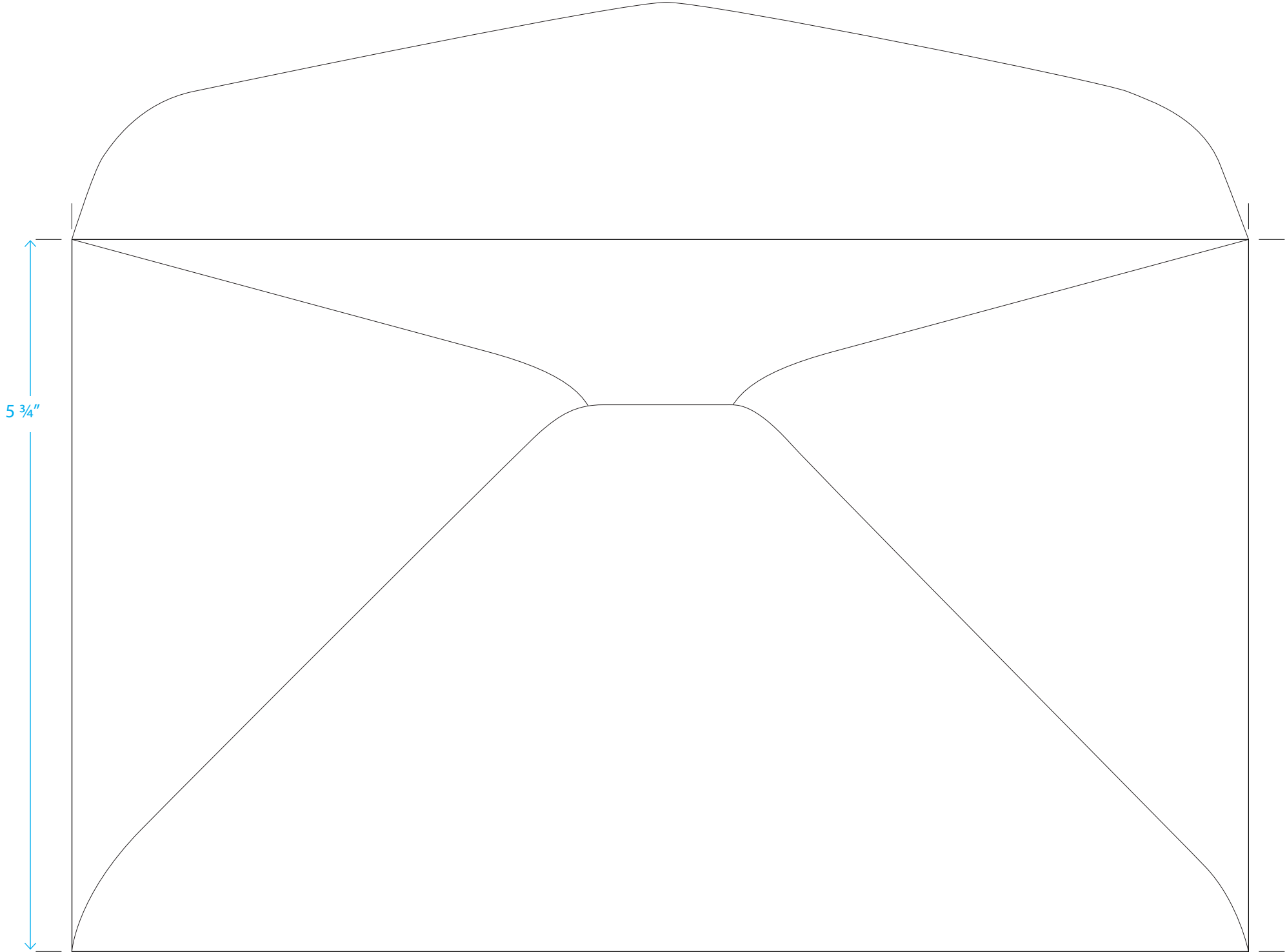
Window size: 7/8" x 3"

Placement: 5/8" from left, 1 1/8" from bottom

1 1/8" from bottom

5 3/4"

9 1/2"



5 3/4"

9 1/2"

8.0 Custom Form 1095-C Envelope

Description	#10 Custom Single Window Security Tint
Trim Size	<ul style="list-style-type: none">• 9-1/2" x 4-1/8"• Window 1-1/4" x 4"• Window Position 7/8" from left and 3/4" from bottom
Stock	24# White Wove
Inks	Black for all type and seal
Art	<ul style="list-style-type: none">• Seal in EPS• Pre-Address• Company Logo• IMPORTANT TAX RETURN DOCUMENTS ENCLOSED
Package	500 per box

#10 Window - Diagonal Seam



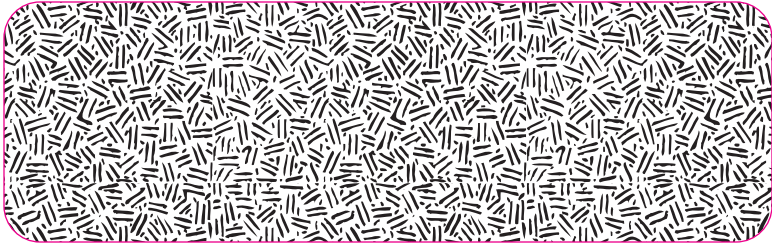
SUPERIOR COURTS
OF CALIFORNIA

PO Box 981268
West Sacramento, CA 95798

4 1/8"

7/8"

1 1/4" x 4"

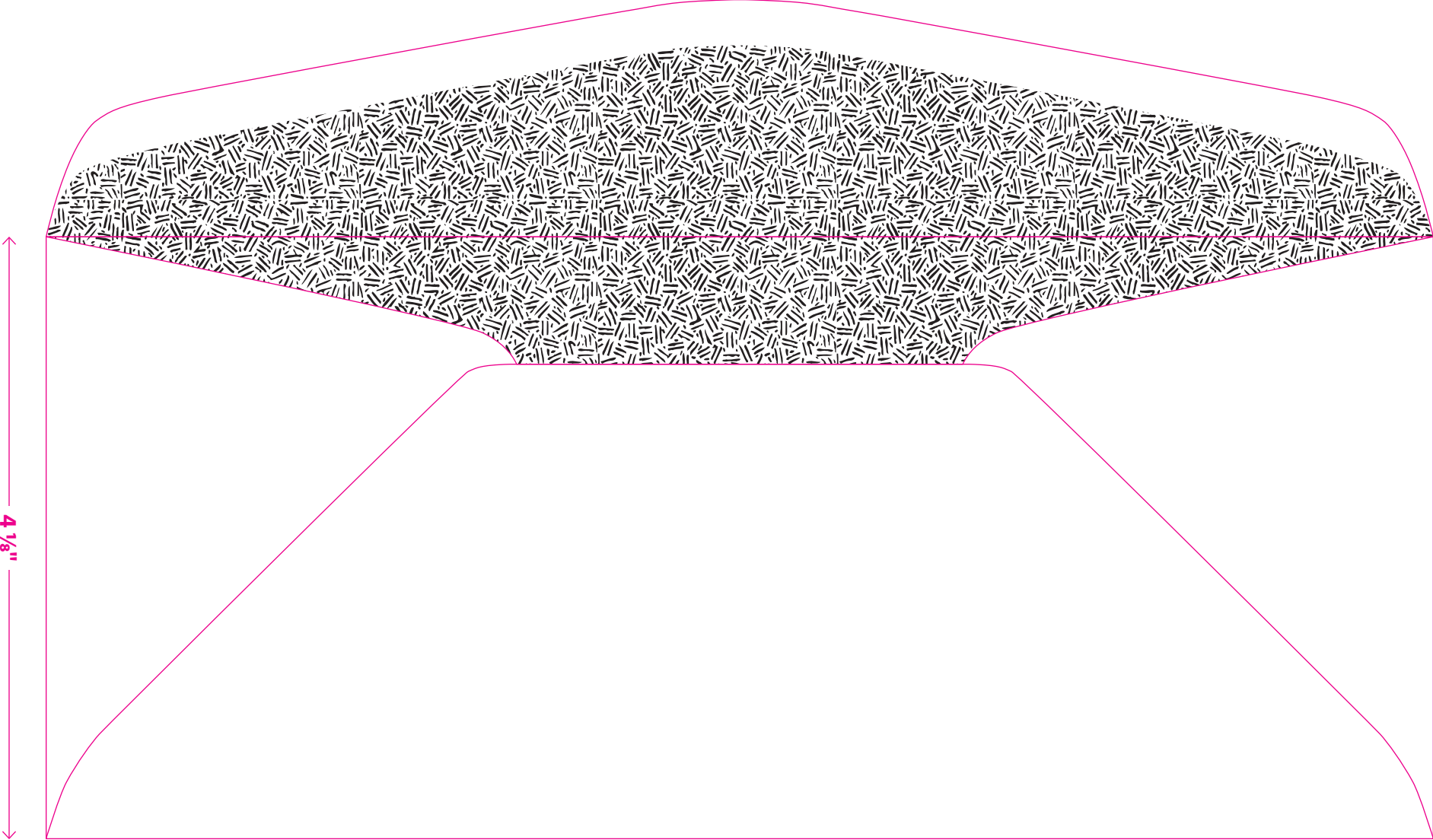


3/4"

9 1/2"

BLACK

#10 Window - Diagonal Seam



4 1/8"

9 1/2"

BLANK

9.0 Tax Form 1099-INT & 1099-MISC w/ Instructions

Description	8.5 x 11 Tax Form 2-Up
Trim Size	8.5 x 11
Stock	24#
Perforations	Every 5-1/2"
Inks	<ul style="list-style-type: none">• Black• Front: Blank• Back: Tax Instructions
Package	500 Sheets

FRONT

5-1/2"

8-1/2"

5-1/2"

8-1/2"

Instructions for Recipient

Recipient's taxpayer identification number (TIN). For your protection, this form may show only the last four digits of your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN). However, the payer has reported your complete TIN to the IRS.

Account number. May show an account or other unique number the payer assigned to distinguish your account.

FATCA filing requirement. If the FATCA filing requirement box is checked, the payer is reporting on this Form 1099 to satisfy its chapter 4 account reporting requirement. You may also have a filing requirement. See the Instructions for Form 8938.

Amounts shown may be subject to self-employment (SE) tax. If your net income from SE is \$400 or more, you must file a return and compute your SE tax on Schedule SE (Form 1040 or 1040-SR). See Pub. 334 for more information. **Note:** If you are still receiving payments on which no income, social security, and Medicare taxes are withheld, you should make estimated tax payments. See Form 1040-ES (or Form 1040-ES-NR). Individuals must report these amounts as explained in the box 14 instructions on this page. Corporations, fiduciaries, or partnerships must report the amounts on the proper line of their tax returns.

Form 1099-MISC incorrect? If this form is incorrect or has been issued in error, contact the payer. If you cannot get this form corrected, attach an explanation to your tax return and report your income correctly.

Box 1. Report rents from real estate on Schedule E (Form 1040 or 1040-SR). However, report rents on Schedule C (Form 1040 or 1040-SR) if you provided significant services to the tenant, sold real estate as a business, or rented personal property as a business. See Pub. 527.

Box 2. Report royalties from oil, gas, or mineral properties; copyrights; and patents on Schedule E (Form 1040 or 1040-SR). However, report payments for a working interest as explained in the Schedule E (Form 1040 or 1040-SR) instructions. For royalties on timber, coal, and iron ore, see Pub. 544.

Box 3. Generally, report this amount on the "Other income" line of Schedule 1 (Form 1040 or 1040-SR), or Form 1040-NR and identify the payment. The amount shown may be payments received as the beneficiary of a deceased employee, prizes, awards, taxable damages, Indian gaming profits, or other taxable income. See Pub. 525. If it is trade or business income, report this amount on Schedule C or F (Form 1040 or 1040-SR).

Box 4. Shows backup withholding or withholding on Indian gaming profits. Generally, a payer must backup withhold if you did not furnish your TIN. See Form W-9 and Pub. 505 for more information. Report this amount on your income tax return as tax withheld.

Box 5. An amount in this box means the fishing boat operator considers you self-employed. Report this amount on Schedule C (Form 1040 or 1040-SR). See Pub. 334.

Box 6. For individuals, report on Schedule C (Form 1040 or 1040-SR).

Box 7. If checked, \$5,000 or more of sales of consumer products was sold to you on buy-sell, deposit-commission, or other basis. A dollar amount does not have to be shown. Generally, report any income from your sale of these products on Schedule C (Form 1040 or 1040-SR).

Box 8. Shows substitute payments in lieu of dividends or tax-exempt interest received by your broker on your behalf as a result of a loan of your securities. Report on the "Other income" line of Schedule 1 (Form 1040 or 1040-SR), or Form 1040-NR.

Box 9. Report this amount on Schedule F (Form 1040 or 1040-SR).

Box 10. Shows gross proceeds paid to an attorney in connection with legal services. Report only the taxable part as income on your return.

Box 12. May show current year deferrals as a nonemployee under a nonqualified deferred compensation (NQDC) plan that is subject to the requirements of section 409A plus any earnings on current and prior year deferrals. This amount is also shown in box 1 of Form 1099-NEC.

Box 13. Shows your total compensation of excess golden parachute payments subject to a 20% excise tax. See your tax return instructions for where to report.

Box 14. Shows income as a nonemployee under an NQDC plan that does not meet the requirements of section 409A. This amount is also included in box 1, Form 1099-NEC as nonemployee compensation. Any amount included in box 12 that is currently taxable is also included in this box. This income is also subject to a substantial additional tax to be reported on Form 1040, 1040-SR, or 1040-NR. See the Instructions for Forms 1040 and 1040-SR, or the Instructions for Form 1040-NR.

Boxes 15-17. Show state or local income tax withheld from the payments.

Future developments. For the latest information about developments related to Form 1099-MISC and its instructions, such as legislation enacted after they were published, go to www.irs.gov/Form1099MISC.

Instructions for Recipient

Recipient's taxpayer identification number (TIN). For your protection, this form may show only the last four digits of your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN). However, the payer has reported your complete TIN to the IRS.

Account number. May show an account or other unique number the payer assigned to distinguish your account.

FATCA filing requirement. If the FATCA filing requirement box is checked, the payer is reporting on this Form 1099 to satisfy its chapter 4 account reporting requirement. You may also have a filing requirement. See the Instructions for Form 8938.

Amounts shown may be subject to self-employment (SE) tax. If your net income from SE is \$400 or more, you must file a return and compute your SE tax on Schedule SE (Form 1040 or 1040-SR). See Pub. 334 for more information. **Note:** If you are still receiving payments on which no income, social security, and Medicare taxes are withheld, you should make estimated tax payments. See Form 1040-ES (or Form 1040-ES-NR). Individuals must report these amounts as explained in the box 14 instructions on this page. Corporations, fiduciaries, or partnerships must report the amounts on the proper line of their tax returns.

Form 1099-MISC incorrect? If this form is incorrect or has been issued in error, contact the payer. If you cannot get this form corrected, attach an explanation to your tax return and report your income correctly.

Box 1. Report rents from real estate on Schedule E (Form 1040 or 1040-SR). However, report rents on Schedule C (Form 1040 or 1040-SR) if you provided significant services to the tenant, sold real estate as a business, or rented personal property as a business. See Pub. 527.

Box 2. Report royalties from oil, gas, or mineral properties; copyrights; and patents on Schedule E (Form 1040 or 1040-SR). However, report payments for a working interest as explained in the Schedule E (Form 1040 or 1040-SR) instructions. For royalties on timber, coal, and iron ore, see Pub. 544.

Box 3. Generally, report this amount on the "Other income" line of Schedule 1 (Form 1040 or 1040-SR), or Form 1040-NR and identify the payment. The amount shown may be payments received as the beneficiary of a deceased employee, prizes, awards, taxable damages, Indian gaming profits, or other taxable income. See Pub. 525. If it is trade or business income, report this amount on Schedule C or F (Form 1040 or 1040-SR).

Box 4. Shows backup withholding or withholding on Indian gaming profits. Generally, a payer must backup withhold if you did not furnish your TIN. See Form W-9 and Pub. 505 for more information. Report this amount on your income tax return as tax withheld.

Box 5. An amount in this box means the fishing boat operator considers you self-employed. Report this amount on Schedule C (Form 1040 or 1040-SR). See Pub. 334.

Box 6. For individuals, report on Schedule C (Form 1040 or 1040-SR).

Box 7. If checked, \$5,000 or more of sales of consumer products was sold to you on buy-sell, deposit-commission, or other basis. A dollar amount does not have to be shown. Generally, report any income from your sale of these products on Schedule C (Form 1040 or 1040-SR).

Box 8. Shows substitute payments in lieu of dividends or tax-exempt interest received by your broker on your behalf as a result of a loan of your securities. Report on the "Other income" line of Schedule 1 (Form 1040 or 1040-SR), or Form 1040-NR.

Box 9. Report this amount on Schedule F (Form 1040 or 1040-SR).

Box 10. Shows gross proceeds paid to an attorney in connection with legal services. Report only the taxable part as income on your return.

Box 12. May show current year deferrals as a nonemployee under a nonqualified deferred compensation (NQDC) plan that is subject to the requirements of section 409A plus any earnings on current and prior year deferrals. This amount is also shown in box 1 of Form 1099-NEC.

Box 13. Shows your total compensation of excess golden parachute payments subject to a 20% excise tax. See your tax return instructions for where to report.

Box 14. Shows income as a nonemployee under an NQDC plan that does not meet the requirements of section 409A. This amount is also included in box 1, Form 1099-NEC as nonemployee compensation. Any amount included in box 12 that is currently taxable is also included in this box. This income is also subject to a substantial additional tax to be reported on Form 1040, 1040-SR, or 1040-NR. See the Instructions for Forms 1040 and 1040-SR, or the Instructions for Form 1040-NR.

Boxes 15-17. Show state or local income tax withheld from the payments.

Future developments. For the latest information about developments related to Form 1099-MISC and its instructions, such as legislation enacted after they were published, go to www.irs.gov/Form1099MISC.

10.0 Tax Form 1099-INT & 1099-MISC

Description	8.5 x 11 Tax Form 2-Up
Trim Size	8.5 x 11
Stock	24#
Perforations	Every 5-1/2"
Inks	N/A <ul style="list-style-type: none">• Front: Blank• Back: Blank
Package	500 Sheets

**BLANK
FRONT & BACK**

5-1/2"

<-----8-1/2"----->

5-1/2"

<-----8-1/2"----->

11.0 Tax Form 1099-NEC w/ Instructions

Description	8.5 x 11 Tax Form 3-Up
Trim Size	8.5 x 11
Stock	Laser 24#
Perforations	Every 3-2/3"
Inks	<ul style="list-style-type: none">• Black• Front: Blank• Back: Tax Instructions
Package	500 Sheets

FRONT

3-2/3"

<----- 8-1/2" ----->

3-2/3"

<----- 8-1/2" ----->

3-2/3"

<----- 8-1/2" ----->

Instructions for Recipient

You received this form instead of Form W-2 because the payer did not consider you an employee and did not withhold income tax or social security and Medicare tax.

If you believe you are an employee and cannot get the payer to correct this form, report the amount shown in box 1 on the line for "Wages, salaries, tips, etc." of Form 1040, 1040-SR, or 1040-NR. You must also complete Form 8919 and attach it to your return. For more information, see Pub. 1779, Independent Contractor or Employee.

If you are not an employee but the amount in box 1 is not self-employment (SE) income (for example, it is income from a sporadic activity or a hobby), report the amount shown in box 1 on the "Other income" line (on Schedule 1 (Form 1040)).

Recipient's taxpayer identification number (TIN). For your protection, this form may show only the last four digits of your TIN (social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN)). However, the issuer has reported your complete TIN to the IRS.

Account number. May show an account or other unique number the payer assigned to distinguish your account.

Box 1. Shows nonemployee compensation. If the amount in this box is SE income, report it on Schedule C or F (Form 1040) if a sole proprietor, or on Form 1065 and Schedule K-1 (Form 1065) if a partnership, and the recipient/partner completes Schedule SE (Form 1040).

Instructions for Recipient

You received this form instead of Form W-2 because the payer did not consider you an employee and did not withhold income tax or social security and Medicare tax.

If you believe you are an employee and cannot get the payer to correct this form, report the amount shown in box 1 on the line for "Wages, salaries, tips, etc." of Form 1040, 1040-SR, or 1040-NR. You must also complete Form 8919 and attach it to your return. For more information, see Pub. 1779, Independent Contractor or Employee.

If you are not an employee but the amount in box 1 is not self-employment (SE) income (for example, it is income from a sporadic activity or a hobby), report the amount shown in box 1 on the "Other income" line (on Schedule 1 (Form 1040)).

Recipient's taxpayer identification number (TIN). For your protection, this form may show only the last four digits of your TIN (social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN)). However, the issuer has reported your complete TIN to the IRS.

Account number. May show an account or other unique number the payer assigned to distinguish your account.

Box 1. Shows nonemployee compensation. If the amount in this box is SE income, report it on Schedule C or F (Form 1040) if a sole proprietor, or on Form 1065 and Schedule K-1 (Form 1065) if a partnership, and the recipient/partner completes Schedule SE (Form 1040).

Instructions for Recipient

You received this form instead of Form W-2 because the payer did not consider you an employee and did not withhold income tax or social security and Medicare tax.

If you believe you are an employee and cannot get the payer to correct this form, report the amount shown in box 1 on the line for "Wages, salaries, tips, etc." of Form 1040, 1040-SR, or 1040-NR. You must also complete Form 8919 and attach it to your return. For more information, see Pub. 1779, Independent Contractor or Employee.

If you are not an employee but the amount in box 1 is not self-employment (SE) income (for example, it is income from a sporadic activity or a hobby), report the amount shown in box 1 on the "Other income" line (on Schedule 1 (Form 1040)).

Recipient's taxpayer identification number (TIN). For your protection, this form may show only the last four digits of your TIN (social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN)). However, the issuer has reported your complete TIN to the IRS.

Account number. May show an account or other unique number the payer assigned to distinguish your account.

Box 1. Shows nonemployee compensation. If the amount in this box is SE income, report it on Schedule C or F (Form 1040) if a sole proprietor, or on Form 1065 and Schedule K-1 (Form 1065) if a partnership, and the recipient/partner completes Schedule SE (Form 1040).

Note: If you are receiving payments on which no income, social security, and Medicare taxes are withheld, you should make estimated tax payments. See Form 1040-ES (or Form 1040-ES (NR)). Individuals must report these amounts as explained in these box 1 instructions. Corporations, fiduciaries, and partnerships must report these amounts on the appropriate line of their tax returns.

Box 2. If checked, consumer products totaling \$5,000 or more were sold to you for resale, on a buy-sell, a deposit-commission, or other basis. Generally, report any income from your sale of these products on Schedule C (Form 1040).

Box 3. Reserved for future use.

Box 4. Shows backup withholding. A payer must backup withhold on certain payments if you did not give your TIN to the payer. See Form W-9, Request for Taxpayer Identification Number and Certification, for information on backup withholding. Include this amount on your income tax return as tax withheld.

Boxes 5-7. State income tax withheld reporting boxes.

Future developments. For the latest information about developments related to Form 1099-NEC and its instructions, such as legislation enacted after they were published, go to www.irs.gov/Form1099NEC.

Free File Program. Go to www.irs.gov/FreeFile to see if you qualify for no-cost online federal tax preparation, e-filing, and direct deposit or payment options.

Note: If you are receiving payments on which no income, social security, and Medicare taxes are withheld, you should make estimated tax payments. See Form 1040-ES (or Form 1040-ES (NR)). Individuals must report these amounts as explained in these box 1 instructions. Corporations, fiduciaries, and partnerships must report these amounts on the appropriate line of their tax returns.

Box 2. If checked, consumer products totaling \$5,000 or more were sold to you for resale, on a buy-sell, a deposit-commission, or other basis. Generally, report any income from your sale of these products on Schedule C (Form 1040).

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Box 4. Shows backup withholding. A payer must backup withhold on certain payments if you did not give your TIN to the payer. See Form W-9, Request for Taxpayer Identification Number and Certification, for information on backup withholding. Include this amount on your income tax return as tax withheld.

Boxes 5-7. State income tax withheld reporting boxes.

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Free File Program. Go to www.irs.gov/FreeFile to see if you qualify for no-cost online federal tax preparation, e-filing, and direct deposit or payment options.

Note: If you are receiving payments on which no income, social security, and Medicare taxes are withheld, you should make estimated tax payments. See Form 1040-ES (or Form 1040-ES (NR)). Individuals must report these amounts as explained in these box 1 instructions. Corporations, fiduciaries, and partnerships must report these amounts on the appropriate line of their tax returns.

Box 2. If checked, consumer products totaling \$5,000 or more were sold to you for resale, on a buy-sell, a deposit-commission, or other basis. Generally, report any income from your sale of these products on Schedule C (Form 1040).

Box 3. Reserved for future use.

Box 4. Shows backup withholding. A payer must backup withhold on certain payments if you did not give your TIN to the payer. See Form W-9, Request for Taxpayer Identification Number and Certification, for information on backup withholding. Include this amount on your income tax return as tax withheld.

Boxes 5-7. State income tax withheld reporting boxes.

Future developments. For the latest information about developments related to Form 1099-NEC and its instructions, such as legislation enacted after they were published, go to www.irs.gov/Form1099NEC.

Free File Program. Go to www.irs.gov/FreeFile to see if you qualify for no-cost online federal tax preparation, e-filing, and direct deposit or payment options.

12.0 Tax Form 1099-NEC

Description	8.5 x 11 Tax Form 3-Up
Trim Size	8.5 x 11
Stock	Laser 24#
Perforations	Every 3-2/3"
Inks	<ul style="list-style-type: none">• Front: Blank• Back: Blank
Package	500 Sheets

BLANK
FRONT & BACK

3-2/3"

<----- 8-1/2" ----->

3-2/3"

<----- 8-1/2" ----->

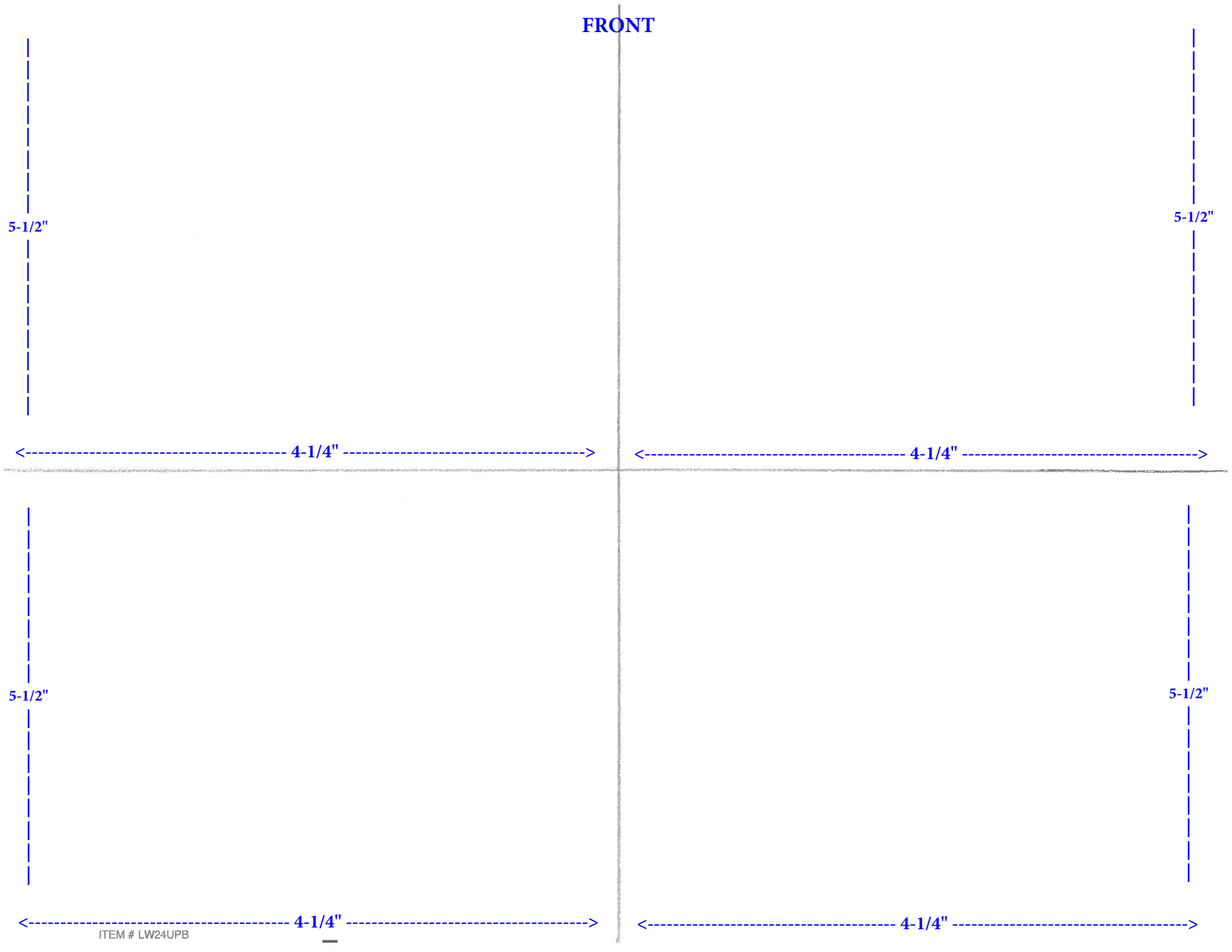
3-2/3"

<----- 8-1/2" ----->

13.0 Tax Form W-2 w/ Instructions

Description	8.5 x 11 Tax Form 4-Up
Trim Size	8.5 x 11 with 4 Corner Format
Stock	24#
Perforations	Detached Size 4-14" x 5-1/2"
Inks	Black Front: Blank Back: Tax Year Instructions
Package	100 Sheets

FRONT



5-1/2"

5-1/2"

4-1/4"

4-1/4"

5-1/2"

5-1/2"

4-1/4"

4-1/4"

ITEM # LW24UPB

14.0 Tax Form W-2

Description	8.5 x 11 Tax Form 4-Up
Trim Size	8.5 x 11 with 4 Corner Format
Stock	24#
Perforations	Detached Size 4-14" x 5-1/2"
Inks	<ul style="list-style-type: none">• Front: Blank• Back: Blank

**BLANK
FRONT & BACK**

5-1/2"

5-1/2"

4-1/4"

4-1/4"

5-1/2"

5-1/2"

4-1/4"

4-1/4"

ITEM # LW24UPB