ATTACHMENT 7

COST WORKSHEET

Contractor shall provide a “not to exceed” total for all work and expenses payable under the contract, if awarded. The following information must be in included in the cost proposal:

Submission of this information is mandatory. You may add lines as necessary.

|  |  |  |
| --- | --- | --- |
| **Room Capacity**  (Union Style Set-up) | **2-day Course** | **Daily Rental Fees** |
| 65 participants | February 4-8 or February 25-March 1, 2019 |  |
|  | February 2020 (dates are to be determined) |  |
|  | **3-day Course** |  |
| 35 participants | March 18-22, or 25-29, 2019 |  |
|  | 2 additional dates in 2019 (dates are to be determined) |  |
|  | March of 2020 (dates are to be determined) |  |
| Audio Visual Fees |  | |
| Early Morning Entry fee |  | |
| Wireless Internet charges |  | |
| Overnight Hold Fee |  | |
| Cleaning Fees |  | |
| Parking fee if applicable |  | |
| Other Fees |  | |
| Total Contract Amount Not to Exceed |  | |