

JUDICIAL COUNCIL OF CALIFORNIA

QUESTIONS AND ANSWERS

RFP Number: HR-TC-2016-04-ML IT EMPLOYMENT RECRUITMENT SOFTWARE SOLUTION & MAINTENANCE SERVICES

April 29, 2016

1. Can the Judicial Council please provide a count of how many of the Purchasing Group Member currently utilize an ATS solution under the current MSA?

Please see below table as an estimate.

2. Can the Judicial Council please provide a count of the number of employees estimate, by court?

Please see below table as an estimate:

Court:	FTE (Full Time Employee) Count:
Alameda Superior Court	964
Contra Costa Superior Court	297
Imperial Superior Court	130
Kern Superior Court	353
Los Angeles Superior Court	4409
Monterey Superior Court	180
Orange Superior Court	1477
Placer	107
Riverside Superior Court	1078
Sacramento Superior Court	637
San Bernardino Superior Court	877
San Luis Obispo	130
San Diego Superior Court	1259
Santa Clara Superior Court	735
Santa Cruz Superior Court	119
Sonoma Superior Court	174
Stanislaus Superior Court	206
Ventura Superior Court	352

3. Whether companies from Outside USA can apply for this? (e. g. from India or Canada)

Yes, companies outside the United States may apply to this RFP, however No services (and related Work) shall be provided from outside the continental United States. Remote access to Judicial Council Data from outside the continental United States, is prohibited unless approved in advance by the Judicial Council Project Manager. The physical location of Contractor’s data center where Judicial Council Data is stored shall be within the continental United States.

4. Whether we need to come over there for meetings?

Yes, on-site meetings in California will be required.

5. Can we perform the tasks (related to RFP) outside USA? (e.g. from India or Canada)

No, services (and related Work) shall not be provided from outside the continental United States. Remote access to Judicial Council Data from outside the continental United States, is prohibited unless approved in advance by the Judicial Council Project Manager. The physical location of Contractor’s data center where Judicial Council Data is stored shall be within the continental United States.

6. Can we submit the proposals via e-mail?

No, please follow the instructions in the RFP in section 6.0, Submission of Proposals, on how to submit your proposal.

7. Attachment 2, Master Agreement Terms and Conditions, Exhibit A, Statement of Work, Section 2, General Requirements, subsection A, Recruitment requires “Online applications integration with courts website” – can you provide more information?

Yes, applicants should be able to click on a link from the court Web site linking them to the system application tracking system.

8. Attachment 2, Master Agreement Terms and Conditions, Exhibit A Statement of Work, Section 2, General Requirements, subsection A, Recruitment requires “Attracts “passive” applicants with automatic job interest cards” – can you provide more information?

Yes, if the applicant’s qualifications matches another job opening, the system shows the applicant the other matching position(s).

9. Attachment 2, Master Agreement Terms and Conditions, Exhibit A Statement of Work, Section 2, General Requirements, subsection G, Implementation requires Completion of each court’s implementation will be within 90 days of receipt of the order – is this negotiable?

Any changes to the Master Agreement as posted in the RFP will be evaluated and scored pursuant to the “Acceptance of the Master Agreement Terms and Conditions” criterion. All exceptions to Attachment 2, Master Agreement Terms and Conditions should be submitted with your response in a red-line version of Attachment 2.

10. Attachment 2, Master Agreement Terms and Conditions, Exhibit A Statement of Work, Section 5, Implementation states vendor will be responsible for transporting all ordered products and/or materials to the end Purchasing Group member’s facility prior to implementation – this is a web based software solution, can you give an example of a material that will need to be transported to the Purchasing Group member’s facility?

Examples may include any training documentations, manuals, software CDs.

11. Attachment 2, Master Agreement Terms and Conditions, Exhibit A Statement of Work, Section 6, Reports states vendor shall provide monthly reports to the designated AOC Contract Manager no later than thirty (30) days after the end of each quarter and shall include a list of Purchasing Group members along with the names and addresses of the locations serviced. The report will also contain a cumulative listing of all issues reported, date of resolution and/or detailed status of all pending issues. Additionally, the monthly report will provide a summary containing a breakdown of the number of Purchasing Groups and locations added during the month reported – are you expecting the vendor to run these reports on a monthly basis or is it acceptable to include these reports as part of the software solution and then the AOC Contract Manager can run them whenever they want?

The Judicial Council will accept these reports as part of the software solution provided the Judicial Council Project Manager has access to these reports.

END OF QUESTIONS AND ANSWERS