



Request for Information

REGARDING: WEB CONTENT MANAGEMENT SYSTEM (WCMS) MANAGED HOSTING SOLUTION

RFI NUMBER: IT-201509-JR

RESPONSES DUE:
3:00 P.M. PACIFIC TIME, ~~SEPTEMBER 30~~ **OCTOBER 7**, 2015



**JUDICIAL COUNCIL
OF CALIFORNIA**

ADMINISTRATIVE DIVISION
INFORMATION TECHNOLOGY

REQUEST FOR INFORMATION: WEB-CONTENT MANAGEMENT MANAGED HOSTING SOLUTION

THE OPPORTUNITY

You are invited to respond with information to assist the Judicial Council of California (“Judicial Council”) in identifying a managed hosting Web Content Management (WCM) platform to support several Judicial branch websites on a scalable, secure, and managed open-source Web Content Management System.

The Judicial Council of California, chaired by the Chief Justice of California, is the chief policy making agency of the California judicial system. Judicial Council staff are responsible for the design, development and maintenance of more than nine public-facing websites, including www.courts.ca.gov, as well as a password protected business Extranet and an Intranet.

In addition to the Judicial Council-maintained websites, we are also seeking solutions that could potentially support any number of trial court ([Superior Court](#)) websites, all currently with different URLs and various web hosting situations (some internal, some external).

The primary objective of this Request for Information (“RFI”) is to gather information on qualified WCMS service providers who can provide a one-stop “managed hosting” solution, including development support services, optimized for an open-source WCMS such as Drupal, Joomla, or Wordpress, or any other scalable open-source system.

GENERAL REQUIREMENTS

The following are the primary considerations that we would like addressed in this RFI:

1. Ability to provide “one-stop” hosting and design & development support;
2. Pricing structure or pricing models for the following:
 - Set-up costs
 - Hosting plan costs
 - Developer support services
 - Customer Support/Help desk services
 - Other pricing information you deem relevant
3. Ability to provide solutions and approaches for the following:

Workflow: we are seeking a versatile, configurable Workflow function that is capable of scaling up or down for multiple users and tiered user permissions/groups;

Security: we are seeking a solution that will integrate with our Siteminder authentication system to protect web pages and folders. We also require a system with stringent infrastructure security safeguards;

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Asset management: we are seeking a robust Asset Management function that allows us to manage shared assets across multiple sites;

Version Control/Roll-back: we are looking for information on version control and back-up/rollback capabilities;

Accessibility: we are seeking a solution that meets accessibility standards for Section 508 and [California State Government websites](#);

Responsive Design: we are seeking a solution that is built upon a responsive framework, enabling us to successfully deliver content on tablets, phones, laptops, and desktop computers.

Migration: We are seeking approaches and methods for managing the migration of legacy sites to an open-source platform including information about automated processes and technical dependencies associated with any such solution.

SUBMISSION INFORMATION

Response Format

1) Cover Sheet, including:

- Company Name
- Company Address
- Name and Contact Information for Company Representative, including:
 - Telephone Numbers
 - E-mail Address
 - Signature of Representative
- RFI Number: IT-201509-JR

2) Brief company description; size of company; years in business; type of entity.

Information Exchange

After the Judicial Council has reviewed the submitted material, your firm may be contacted and asked to participate in an information exchange with Council staff. The objective of this is to gain further understanding of your proposed approach or solution.

Information exchange can take the form of additional phone conversations, in-person meetings, and/or application demonstrations (in-person or via the web).

It is important to note that the Judicial Council will not reimburse you for any expenses, travel and/or time etc., regarding information exchange activities.

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Disclaimer

This RFI is issued for information and planning purposes only and does not constitute a solicitation. Responses to the RFI will not be returned. A response to this notice is not an offer and cannot be accepted by the Judicial Council to form a binding contract. Responders are solely responsible for all expenses associated with responding to this RFI.

All interested parties should submit a cover sheet, company description with appropriate supporting information clearly marked "Response to RFI – Web Content Management System (WCMS) Managed Hosting Solution by **3:00 PM, Pacific Time, on ~~September 30~~ October 7, 2015** to the following point of contact:

Judicial Council of California

Attn: Nadine McFadden – RFI No. IT-201509-JR

455 Golden Gate Avenue, 6th Floor

San Francisco, CA 94102

solicitations@jud.ca.gov

Note: Nothing in this section limits the Judicial Council's ability to use a RFI. An RFI is used for information is used to gather information about goods or services available in the marketplace, what goods or services generally cost, or similar topics. An RFI is not used to separate those Prospective Bidders that intend to participate in an upcoming solicitation from those that have no interest in participating.

END OF FORM